

60205

TO: Board of Acquisition and Contract
FROM: Vincent F. Kopicki, PE
Commissioner of Public Works and Transportation
DATE: December 12, 2017
SUBJECT: Authority to Enter into Agreement #17-929
In the matter of Engineering Services in connection with Regulatory Compliance Studies,
Various Department of Environmental Facilities Locations, Westchester County, New York

Consultant: GHD Consulting Services Inc.
Agreement Amount: \$350,500.00

Subconsultant Approval: LynStaar Engineering, PC (WBE)
KJM Construction Management, Inc.

Authority of your Honorable Board is requested to enter into an Agreement in connection with Regulatory Compliance Studies, Various Department of Environmental Facilities Locations, Westchester County, New York. The consultant shall provide study services associated with this project. For study services, the consultant shall provide data acquisition, verify existing site conditions, perform environmental testing and analysis, develop alternate solutions with associated cost estimates, prepare a draft report for review, and issue a final report indicating recommended options.

The objective of this project is to prepare studies to review and evaluate the impacts of proposed new wastewater treatment compliance regulations being considered by the United States Environmental Protection Agency ("USEPA") and the New York State Department of Environmental Conservation ("NYSDEC"). The initial study will evaluate the proposed new regulations and determine if treatment process changes, as well as possibly physical changes to the treatment plants or other Department facilities, will be required or warranted. This agreement will benefit the public as it will ensure that the County's wastewater treatment operations are safe and environmentally compliant, thereby enhancing the health and general welfare of County residents.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on September 23, 2016, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on June 20, 2017, whereby ARCADIS of New York, Inc.; Camp Dresser McKee & Smith; D&B Engineers and Architects, PC; GHD Consulting Services Inc.; Hazen and Sawyer, PC; and O'Brien & Gere Engineers, Inc. were selected to possibly perform said services. On July 11, 2017, a request for proposal ("RFP") was sent to the qualified firms and subsequently five (5) proposals were received on August 29, 2017.

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After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held December 1, 2017, selected GHD Consulting Services Inc., One Remington Park Drive, Cazenovia, New York 13035 as the number one firm to perform engineering services in connection with Regulatory Compliance Studies, Various Department of Environmental Facilities Locations, Westchester County, New York, for a total fee of \$350,500.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, GHD Consulting Services Inc. has requested the utilization of the following subconsultants: LynStaar Engineering, PC (Electrical and Energy Evaluation Services), 12 Water Street, Suite 202, White Plains, New York 10601; and KJM Construction Management, Inc. (Process and Operational Evaluation Services), 150 Grand Street, 4th Floor, White Plains, New York 10601.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the First Deputy Commissioner of the Department of Environmental Facilities, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

VFK/LR/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of GHD Consulting Services Inc., One Remington Park Drive, Cazenovia, New York 13035 for engineering services associated with Regulatory Compliance Studies, Various Department of Environmental Facilities Locations, Westchester County, New York. The consultant shall provide study services associated with this project. For study services, the consultant shall provide data acquisition, verify existing site conditions, perform environmental testing and analysis, develop alternate solutions with associated cost estimates, prepare a draft report for review, and issue a final report indicating recommended options, and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$350,500.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: LynStaar Engineering, PC (Electrical and Energy Evaluation Services), 12 Water Street, Suite 202, White Plains, New York 10601; and KJM Construction Management, Inc. (Process and Operational Evaluation Services), 150 Grand Street, 4th Floor, White Plains, New York 10601; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2021; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 17-929

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
322	60	SW01401F	6120-03	BA #168-2016	\$350,500.00

Budget Funding Year(s): 2017 Start Date: 12/31/2017 End Date: 12/31/2021
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$350,500.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____