

59853

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

DATE: November 20, 2017

SUBJECT: Resolution for Authority to Advertise
Contract No. PRC-1149
Solid Waste Removal Services, As Needed, At Locations Operated By The
Westchester County Department of Parks, Recreation and Conservation
Westchester County, New York

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize Westchester County to solicit for bids by public advertisement for the provision of solid waste removal services, as needed, at locations operated by the Department of Parks, Recreation and Conservation.

The 2018 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to pick up, transport and dispose of solid waste from locations operated by the department as needed. This contract is for a term of five (5) years.

In lieu of providing a Bid Bond and performance bond, the County shall retain 10% of all work completed on an annual basis ("Retainage") as security for the successful completion of the contract. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period.

The objective of this contract is to enable the removal of domestic waste and construction debris at our facilities and is in the best interest of the County as it promotes the public health and protects the environment. The department will perform on-site inspections to ensure all work is being performed properly and on a timely basis.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

A resolution requesting the same is attached for your Honorable Board's favorable consideration.

RESOLUTION

Upon communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the Commissioner of Parks, Recreation and Conservation be and hereby is authorized to solicit bids by public advertisement for the following contract:

CONTRACT NO. PRC-1149

Solid Waste Removal Services, As Needed, At Locations Operated by the
Westchester County Department Of Parks, Recreation and Conservation
Westchester County, New York;

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 10% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
165	42	2000	4380		
165	42	5520	4380		

Budget Funding Year(s) : 2018-2023 Start Date: _____ End Date: _____

Funding Source: Tax Dollars: x

State Aid _____

\$ _____ Federal Aid: _____

(must match resolution)

Other: _____