

**59724**

November 8, 2017

**TO:** BOARD OF ACQUISITION AND CONTRACT

**FROM:** VINCENT F. KOPICKI, P.E.  
ACTING COMMISSIONER

**RE:** Resolution to Award to the Low Bidder

CONTRACT NO. **EF-1706**  
HEAVY CLEANING AND INTERNAL CCTV INSPECTION OF A  
PORTION OF THE TARRYTOWN NORTH INTERCEPTING SEWER  
SAW MILL SEWER DISTRICT  
VILLAGE OF SLEEPY HOLLOW  
WESTCHESTER COUNTY, NEW YORK

**CONTRACTOR:** Fred A. Cook, Jr., Inc.  
**AMOUNT:** \$121,270.00

On November 1, 2017, three (3) bids were received and opened for Contract No. EF-1706, a contract for Heavy Cleaning and Internal CCTV Inspection of a Portion of the Tarrytown North Intercepting Sewer, Saw Mill Sewer District, Village of Sleepy Hollow, Westchester County, New York for a term beginning on or about December 1, 2017 and ending on November 30, 2018.

The bids were reviewed by the Department and determined that Fred A. Cook, Jr., Inc. submitted the low bid in the amount of \$121,270.00.

The low bidder has been investigated and found that:

X has performed satisfactory work in the past for the County.

    past experience has been investigated and found satisfactory.

Funds for this project are available in the:

    Capital Budget

    MNRR

X Operating Budgets

The goal and/or objective of this contract is to remove settled deposits in the County owned trunk sewer. Removal of the settled deposits will restore flow capacity to the sewer. Upon completion of the cleaning, an internal video inspection of the sewers is performed to verify the cleaning is complete and to inspect for potential structural and/ or operational defects and problems that may exist with the sewer pipe and related appurtenances. The work will be performed as part of the self-assessment provision of the Federal Capacity, Management, Operations, and Maintenance (CMOM) program. This contract is deemed to fulfill a public purpose as the services provided under this Contract promotes the public health and welfare by insuring proper operation of the County's Trunk Sewer System and the prevention and/or elimination of any sewage overflows. The response and work are monitored by representatives of the department throughout the contract to make sure all applicable regulations, safety precautions and codes regarding the protection of persons and property are adhered to and that a cost-effective project is the end product.

It is recommended that Contract No. EF-1706 be awarded to the lowest responsible bidder, Fred A. Cook, Jr., Inc. in the amount of \$121,270.00 subject to appropriations.

A proposed form of Resolution is attached.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION  
U.S.A. MUNICIPAL SECRETARY

# RESOLUTION

## Contract No. EF-1706

Upon communication from the Commissioner of the Department of Environmental Facilities, be it hereby

**RESOLVED**, that Contract No. EF-1706 for a contract for Heavy Cleaning and Internal CCTV Inspection of a Portion of the Tarrytown North Intercepting Sewer, Saw Mill Sewer District, Village of Sleepy Hollow, Westchester County, New York, is awarded to the lowest responsible bidder, Fred A. Cook, Jr., Inc., 3226 Albany Post Road, Buchanan, NY 10511, in the amount \$121,270.00 for a term beginning on or about December 1, 2017 and ending on November 30, 2018; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

**Account to be  
Charged/Credited**

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2017	221	60	0110	4310		121,270.00

**Budget Funding Year(s)** 2017 **Start Date** 12/01/2017 **End Date** 11/30/2018

**(must match resolution)**

**Funding Source**

\$121,270.00  
**(must match resolution)**

TJL/MP/mp

**Tax Dollars** 100%

**State Aid** \_\_\_\_\_

**Federal Aid** \_\_\_\_\_

**Other** \_\_\_\_\_