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TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Public Works and Transportation

DATE: October 24, 2017

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. 17-542
BMS Upgrades
Public Safety Firing Range
Valhalla Campus, Valhalla, New York

Contractor: Energy Management of Facilities, Inc. d/b/a EMF
Amount: \$98,750.00

On October 18, 2017, one (1) bid was received and opened for Contract No. 17-542 for BMS Upgrades, Public Safety Firing Range, Valhalla Campus, Valhalla, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by fifteen (15) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those fifteen (15) entities and to an additional three hundred seventy four (374) suppliers and contractors.

The bid was reviewed by the Department and it was determined that Energy Management of Facilities, Inc. d/b/a EMF submitted the sole bid in the amount of \$98,750.00.

The sole bidder has been investigated and it has been found that Energy Management of Facilities, Inc. d/b/a EMF:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to upgrade the existing building management system.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning within specified parameters.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

It is my recommendation that Contract No. 17-542 be awarded to Energy Management of Facilities, Inc. d/b/a EMF in the amount of \$98,750.00.

RESOLUTION

CONTRACT NO. 17-542

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 17-542 for BMS Upgrades, Public Safety Firing Range, Valhalla Campus, Valhalla, New York be and is hereby awarded to the sole bidder, Energy Management of Facilities, Inc. d/b/a EMF, 5 W. Cross Street, Hawthorne, New York 10532 in the amount of \$98,750.00; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	338	38	BPS2501C	6210-99	BA #128-2017	\$98,750.00

Budget Funding Year(s): 2017 Start Date: November 30, 2017 End Date: July 29, 2019
 (must match resolution)

Funding Source: Tax Dollars 100% County
 State Aid _____
\$98,750.00 Federal Aid _____
 (must match resolution) Other _____