



Department of Emergency Services

Memorandum

59431

TO: Board of Acquisition and Contract

FROM: John M. Cullen
Commissioner of Emergency Services

DATE: October 17, 2017

SUBJECT: **Resolution to amend a grant agreement with the New York State Division of Homeland Security and Emergency Services under the FY16 Local Emergency Management Performance Grant Program in order to extend the term of the agreement from October 1, 2016 through December 31, 2017.**

On July 7, 2016, your Honorable Board approved a resolution which authorized the County of Westchester ("County"), acting by and through its Department of Emergency Services ("Department"), to enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services ("DHSES") to accept a grant in an amount not-to-exceed \$360,526 in Federal funds through the Federal Emergency Management Agency under the FY16 Local Emergency Management Performance Grant Program ("LEMPG") for the period from October 1, 2015 through September 30, 2017 with the County contributing a 50% matching share of \$360,526 (the "Agreement"). The Agreement was subsequently executed.

DHSES has notified the Department that it has approved a three (3) month extension of the Agreement with a new end date of December 31, 2017. This request is required to ensure that the Department has adequate time to follow Homeland Security Exercise and Evaluation Program guidance and complete an After Action Report and Improvement Plan for the County in connection with the County and Municipal Tabletop Exercises that were conducted on September 6 and 8, 2017. Accordingly, authorization is now requested to amend the Agreement with DHSES in order to extend the term thereof for three (3) additional months, from October 1, 2017 through December 31, 2017.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

This Agreement serves the public's best interest as it will enhance emergency preparedness and thereby preserve the health, safety and general welfare of County residents. The goals and objectives of this program are to sustain the County's emergency preparedness program by providing emergency plans, training, exercises and compliance with the National Incident

Management System/Incident Command System. In addition, this program plays an important role in the implementation of Presidential Policy Directive 8 (PPD-8) by supporting the development and sustainment of core capabilities. Core capabilities are essential for the execution of each of the five mission areas outlined in the National Preparedness Goal (NPG). The development and sustainment of these core capabilities are not exclusive to any single level of government or organization, but rather require the combined effort of the whole community. The FY2016 LEMPG Program supports all core capabilities in the prevention, protection, mitigation, response, and recovery mission areas based on allowable costs. The Department will be able to monitor the effectiveness of this effort through a series of performance measures required by DHSES.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

In view of the importance of this program, I recommend approval of the attached resolution.

JMC/JPG/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/10/2016
USA MRLA SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Emergency Services, is authorized to amend its grant agreement with the New York State Division of Homeland Security and Emergency Services wherein the County was awarded a grant in an amount not-to-exceed \$360,526 to assist the County in its efforts to sustain its emergency preparedness program under the FY16 Local Emergency Management Performance Grant Program, for the period from October 1, 2015 through September 30, 2017, with the County contributing a 50% matching share of \$360,526 (the "Agreement"), in order to extend the term of the Agreement for three (3) additional months, from October 1, 2017 through December 31, 2017; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same and in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$360,526
This Amendment	\$ <u>0</u>
Total	\$360,526

Account to be Charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
							N/A

Budget Funding Year(s) 2015-2017 Start Date 10/1/2015 End Date 12/31/2017
 (must match resolution)

Funding Source _____ Tax Dollars N/A

State Aid _____

\$ N/A Federal Aid _____
 (must match resolution) Other _____