

59199

October 16, 2017

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to exercise the option to renew the License Agreement with Beach Front BBQ, Inc., 399 Bronxville Road, Bronxville, New York 10708 for the operation of the food and refreshment concession at Glen Island Park, New Rochelle, New York for the period January 1, 2018 through December 31, 2022 and amend the agreement to correct the name and address of the corporation.

On April 18, 2013, the Board of Acquisition and Contract authorized the County of Westchester to enter into a license agreement with Beachfront BBQ, Inc. for the operation of the food and refreshment concession at Glen Island Park for the period of April 12, 2013 through December 31, 2017, with the sole option of the County to extend the agreement for an additional period of five years, for a license fee to be negotiated.

The name and address of the Licensee, Beachfront BBQ, Inc., 51 White Oak Street, #4H, New Rochelle, New York 10801 was incorrectly identified and license agreement and should be corrected to read "Beach Front BBQ, Inc., 399 Bronxville Road, Bronxville, New York 10708."

Authority is hereby requested for the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation to amend the original License Agreement to correct the name and address of the corporation from Beachfront BBQ, Inc., 51 White Oak Street, #4H, New Rochelle, New York 10801 to Beach Front BBQ, Inc., 399 Bronx River Road, Bronxville, New York 10708, for the period of April 12, 2013 through December 31, 2017 and to exercise the option to renew the License Agreement with Beach Front BBQ, Inc. ("Beach Front"), for the operation of the food and refreshment concession at Glen Island Park, New Rochelle, New York for the period of January 1, 2018 through December 31, 2022.

For the privilege of operating the food and refreshment and concession, Beach Front shall pay to the County the following license fees:

<u>Period</u>	<u>License Fee</u>
January 1, 2018 through December 31, 2018	\$17,000
January 1, 2019 through December 31, 2019	\$17,500
January 1, 2020 through December 31, 2020	\$18,000
January 1, 2021 through December 31, 2021	\$18,500
January 1, 2022 through December 31, 2022	\$19,000

In addition to the above license fees, Beach Front will complete the capital improvements listed on the attached schedule with the estimated value of \$7,500. All repairs will be completed no later than May 1, 2018.

The goal of this agreement is to provide revenue for the County and services for food and refreshments for park patrons. The objective of this agreement will be tracked and monitored by observations and interactions with staff and site visits.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 11/09/2017 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the name of the Licensee be corrected from Beachfront BBQ, Inc., 51 White Oak Street, #4H, New Rochelle, New York 10801, to Beach Front BBQ, Inc., 399 Bronxville Road, Bronxville, New York 10708, for the license agreement to operate the food and refreshment concession at Glen Island Park from April 12, 2013 through December 31, 2017; and be it further

RESOLVED, the County is hereby authorized to exercise the option to extend the license agreement with Beach Front BBQ, Inc., 399 Bronxville Road, Bronxville, New York 10708 for the operation of the food and refreshment concession at Glen Island Park, New Rochelle, New York for the period of January 1, 2018 through December 31, 2022; and be it further

RESOLVED, that for the privilege of operating the food and refreshment concession, Beach Front shall pay to the County the following license fees:

<u>Period</u>	<u>License Fee</u>
January 1, 2018 through December 31, 2018	\$17,000
January 1, 2019 through December 31, 2019	\$17,500
January 1, 2020 through December 31, 2020	\$18,000
January 1, 2021 through December 31, 2021	\$18,500
January 1, 2022 through December 31, 2022	\$19,000; and be it further

RESOLVED, Beach Front shall complete the improvements on the attached schedule no later than May 1, 2018, with a total estimated value of \$7,500; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Original Agreement \$ 90,000
 First Amendment \$
This Amendment \$
 TOTAL \$ 90,000

Agreement #

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	4175	9246		\$17,000	2018
165	42	4175	9246		\$17,500	2019
165	42	4175	9246		\$18,000	2020
165	42	4175	9246		\$18,500	2021
165	42	4175	9246		\$19,000	2022

Budget Funding Year(s) 2018-2022 Start Date 1-1-18 End Date 12-31-22
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$90,000 Federal Aid _____
 (must match resolution) Other Revenue _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/8/2017 - USA MARIJAJ, SECRETARY

**Glen Island Park Food and Beverage Concession
Schedule of Improvements**

<u>Improvements</u>	<u>Estimated Cost</u>	<u>Completion Date</u>
Paint exterior of concession building	\$1,500	5/1/18
Furnish and install planters	\$1,000	5/1/18
Furnish and install new plant materials	\$1,000	5/1/18
Furnish and install new grill with awning	\$3,000	5/1/18
Furnish and install signs for concession building	\$1,000	5/1/18

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/09/2017 - LISA MARIJAJ, SECRETARY