

59017

September 5, 2017

TO: The Honorable Board of Acquisition and Contract

FROM: Kevin J. Plunkett
Deputy County Executive

RE: **Authority to amend an agreement with the Westchester Arts Council, Inc. d/b/a ArtsWestchester (“ArtsWestchester”) pursuant to which ArtsWestchester agreed to administer and deliver the County of Westchester’s cultural services to County residents for a term commencing on January 1, 2017 and terminating December 31, 2017 in an amount not to exceed \$1,547,000.00, by: 1) expanding the scope of services to include contracts with at least fifteen organizations to provide cultural services to Westchester residents in addition to those services already being provided under the contract; and 2) increasing the not-to-exceed amount authorized thereunder by an additional \$19,500 to compensate ArtsWestchester for providing said additional services.**

By Resolution approved on January 26, 2017, your Honorable Board authorized the County of Westchester (the “County”) to enter into an agreement (the “Agreement”) with the Westchester Arts Council, Inc. d/b/a ArtsWestchester (“ArtsWestchester”), pursuant to which ArtsWestchester would administer and deliver the County of Westchester’s cultural services to County residents, including the “Maintain Cultural Services” (Challenge) program, for a term commencing on January 1, 2017 and terminating December 31, 2017 in an amount not to exceed One Million Five Hundred Forty-Seven Thousand (\$1,547,000.00) Dollars, payable pursuant to an approved budget in four (4) equal quarterly installments. The Agreement was subsequently executed.

The parties now desire to expand the scope of services under the Agreement to include contracts with at least fifteen organizations to provide cultural services to Westchester residents in addition to those services already being provided under the Agreement. In consideration for providing said additional services, the County will compensate ArtsWestchester an additional amount not-to-exceed \$19,500. Accordingly, authority is respectfully requested to amend the Agreement with ArtsWestchester by: 1) expanding the scope of services to include contracts with at least fifteen organizations to provide cultural services to Westchester residents in addition

to those services already being provided under the Agreement, as more particularly described in the supplemental scope of services attached hereto and made a part hereof; and 2) increasing the total not-to-exceed amount authorized thereunder by an additional Nineteen Thousand Five Hundred (\$19,500.00) Dollars, as set forth in the supplemental budget attached hereto and made a part hereof, thereby increasing the total aggregate amount payable under the Agreement, as hereby amended, from an amount not-to-exceed One Million Five Hundred Forty-Seven Thousand (\$1,547,000.00) Dollars, to a new total aggregate amount not-to-exceed One Million Five Hundred Sixty-Six Thousand Five Hundred (\$1,566,500.00) Dollars.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect.

The goals and objects of the Agreement will support the public welfare of the County by enabling ArtsWestchester to fulfill its role as the County's designated agency for delivering arts and cultural services to county residents. Working in partnership with not-for-profit cultural organizations throughout the County, ArtsWestchester ensures that County residents have access to a robust and diverse array of cultural services, ranging from concerts, exhibitions and performances to family workshops and arts education programs. These cultural amenities enhance the quality of life of County residents, bolsters the County as a desirable place to live and work, and supports the County's efforts to attract and retain corporations. Arts-in-education strategies that use the arts as instructional tools enhance both teaching and learning. ArtsWestchester has been engaged in arts-in-education for more than two (2) decades, helping schools and districts integrate the arts into classrooms. Experience and research demonstrate that carefully designed, multi-session artist residencies motivate students to learn core curricula, help them retain what they learn longer and enable them to develop critical thinking skills that are necessary for success in college and in the workforce. Hands on, multi-session arts making workshops are equally effective in helping young people and adults develop social and developmental skills. ArtsWestchester's comprehensive marketing program will provide thousands of County residents and visitors with information about local cultural resources available to them and their families.

The goals and objective of the Agreement will be tracked by direct reporting of the results to the County by the Arts Council, through the submission of an interim narrative report.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xiii thereof.

Accordingly, I recommend and urge your Honorable Board's approval of the annexed Resolution.

KJP/jpg
Attachment,

RESOLUTION

Upon a communication from the Deputy County Executive, it is hereby:

RESOLVED, that the County of Westchester (the “County”) is authorized to amend an agreement with the Westchester Arts Council, Inc. d/b/a ArtsWestchester (“ArtsWestchester”) pursuant to which ArtsWestchester agreed to administer and deliver the County of Westchester’s cultural services to County residents for a term commencing on January 1, 2017 and terminating December 31, 2017 in an amount not to exceed One Million Five Hundred Forty-Seven Thousand (\$1,547,000.00) Dollars (the “Agreement”), by: 1) expanding the scope of services to include contracts with at least fifteen organizations to provide cultural services to Westchester residents in addition to those services already being provided under the Agreement, as more particularly described in the supplemental scope of services attached hereto and made a part hereof; and 2) increasing the total not-to-exceed amount authorized thereunder by an additional Nineteen Thousand Five Hundred (\$19,500.00) Dollars, as set forth in the supplemental budget attached hereto and made a part hereof, from an amount not-to-exceed One Million Five Hundred Forty-Seven Thousand (\$1,547,000.00) Dollars, to a new total aggregate amount not-to-exceed One Million Five Hundred Sixty-Six Thousand Five Hundred (\$1,566,500.00) Dollars; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	52	2011	5100		19,500

Budget Funding Year(s) 2017 Start Date 1/1/17 End Date 12/31/17
(must match resolution)

Funding Source

\$ 19,500
(must match resolution)

Tax Dollars \$19,500

State Aid _____

Federal Aid _____

Other _____

SUPPLEMENTAL SCOPE OF SERVICES AND BUDGET

ArtsWestchester will contract with at least fifteen organizations to provide cultural services to Westchester residents in addition to those provided under the existing contract as more particularly set forth below:

Organizations	Municipality	Recommendation
Arc Stages	Pleasantville	\$ 500
Clay Art Center	Port Chester	\$ 500
Copland House	Cortlandt Manor / Mount Kisco	\$ 500
John Jay Homestead	Bedford	\$ 3,000
Katonah Museum of Art	Katonah	\$ 500
Lyndhurst	Tarrytown	\$ 500
Mamaroneck Artist Guild	Mamaroneck	\$ 1,000
New Rochelle Council on the Arts	New Rochelle	\$ 500
The Picture House	Pelham	\$ 500
Regional Film Center Inc.		
The Play Group Theater	White Plains	\$ 500
The Rye Arts Center	Rye	\$ 500
The Schoolhouse Theater Foundation Inc.	Croton	\$ 500
The Symphony of Westchester, Inc.	New Rochelle	\$ 2,500
Rivertowns Arts Council, Inc.	Ardsley/Dobbs Ferry/Hastings/Irvington	\$ 500
Songcatchers	New Rochelle	\$ 3,000
Taconic Opera	Yorktown Heights/Mount Kisco/White Plains	\$ 500
Tarrytown Music Hall	Tarrytown	\$ 1,000
Untermeyer Performing Arts Council	Yonkers	\$ 500
Westchester Children's Museum	Rye	\$ 1,000
Westchester Italian Cultural Center	Tuckahoe	\$ 500
Westchester Philharmonic	White Plains / Purchase	\$ 1,000
		TOTAL \$19,500

The following information will be based upon reports submitted by the subcontractors:

- Total additional number of people served will be no less than 2,000.
- Total additional number of children and teens served will be no less than 1,000.
- Total additional number of technical assistance hours to cultural organizations will be no less than 50.

REPORTING SCHEDULE

ArtsWestchester will submit a report at the end of the contract year. Supplemental funding will be reported on in conjunction with the existing reporting schedule, as follows:

Narrative covering the period January 1, 2017 through December 31, 2017; report card covering the full year, due January 15, 2018. Many of ArtsWestchester's subcontracts with cultural organizations end in June 2018. As a result, ArtsWestchester will provide final figures on participation in September 2018.