



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

58988

DATE: September 14, 2017

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into a Grant Program Amendment and Consolidation Agreement with the United States Department of Housing and Urban Development (“HUD”) in order to Consolidate the two HUD Grant Agreements into one Grant Agreement in the amount of \$2,602,518 to be used to continue to provide a program under HUD’s Continuum of Care Program for the term August 1, 2017 through July 31, 2018 (the “Consolidated Grant”) and utilize those grant funds to enter into an Agreement with Westhab, Inc. to provide permanent supportive housing for a total of 46 physically disabled homeless adults in the amount of \$985,963 for the term August 1, 2017 through July 31, 2018.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into a Program Amendment and Consolidation Agreement to the 2016 Continuum of Care Program Grant Agreement with the United States Department of Housing and Urban Development (“HUD”) in order to consolidate two HUD Continuum of Care Program grants which had been awarded to the Department, the Turning Point grant in the amount of \$2,121,320 (Grant No. NY0988L2T041602), and the Samaritan Grant in the amount of \$577,438 (Grant No. NY0750L2T041607), and amend the grants to terminate the Samaritan Grant, merge it with the Turning Point Grant for the term August 1, 2017 through July 31, 2018 in a new total amount of \$2,602,518 (Grant No. NY0988L2T041602, the “Consolidated Grant”) for the provision of 114 units of permanent supportive housing for physically disabled homeless adults. Note that because the Samaritan Grant extended an additional 2 months, through September 30, 2018, the Consolidated Grant reduces the sum of the two prior grants by \$96,240, which sum will be added to Consolidated Grant Agreement for next year.

Authority is further requested to utilize the Consolidated Grant funds to enter into an Agreement with Westhab, Inc. to provide permanent supportive housing for a total of 46 physically disabled homeless adults in the amount of \$985,963 for the term August 1, 2017 through July 31, 2018. This proposed agreement will consolidate two agreements with Westhab the Samaritan agreement for 24 units, and the Turning Point agreement for 22 units, neither of which had been executed, into one agreement for the provision of 46 units of permanent supportive housing for physically disabled homeless adults.

Entering into one rather than two agreements with Westhab will increase administrative efficiency in serving the 46 disabled clients. Authorizing the Consolidated Grant Agreement rather than having two HUD grants for these services will further increase administrative efficiency since the Department will only prepare one renewal application, one technical submission, twelve monthly claims and one annual performance report for HUD, rather than two of each.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The Federal funding for this program is exempt from the Common Grant rules as this is a Renewal Grant, which may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a). Westhab, Inc. is a subrecipient pursuant to the grant agreements and therefore the Common Grant rules do not apply. The grant agreements with HUD are not procurements therefore the provisions of the Westchester County Procurement Policy do not apply.

The proposed agreement will serve a **public purpose** by providing permanent housing and supportive services to physically disabled homeless adults.

The goals and objectives of the proposed agreement are to provide permanent housing to help disabled homeless adults avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to

be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/21/2017 - LISA MRIDAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into a Grant Program Amendment and Consolidation Agreement with the United States Department of Housing and Urban Development (“HUD”) (the “Consolidation Agreement”) which will terminate the former Samaritan grant in the amount of \$577,438 (Grant No. NY0750L2T041607) and merge it into the former Turning Point grant in the amount of \$2,121,320 (Grant No. NY0988L2T041602), (the “Surviving Grant”). Pursuant to the Grant Program Amendment and Consolidation Agreement, the Surviving Grant amount will be in an amount not to exceed \$2,602,518 and will be used to continue to provide Continuum of Care Program funds for permanent supportive housing for physically disabled homeless adults for the term August 1, 2017 through July 31, 2018; and be it further

RESOLVED, that the County is further authorized to enter into an Agreement with Westhab, Inc. to provide permanent supportive housing for a total of forty-six (46) physically disabled homeless adults in the amount of \$985,963 for the term August 1, 2017 through July 31, 2018 pursuant to HUD’s Continuum of Care Program entitled Turning Point; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	688S	9852	T688	\$(96,240)
263	22	688S	4380	T688	\$985,963

Budget Funding Year(s): 2017-18
(must match resolution)

Start Date: 8/1/17

End Date: 7/31/18

Funding Source

\$(96,240) (Revenue)
\$ 985,963 (expense)
must match resolution)

Tax Dollars:

State Aid:
Federal Aid: 100%

Other: