

Robert P. Astorino  
County Executive

Department of Environmental Facilities

Thomas J. Lauro, P.E.  
Commissioner

**58587**

**DATE:** August 18, 2017

**TO:** Board of Acquisition and Contract

**FROM:** Thomas J. Lauro, P.E.  
Commissioner, Department of Environmental Facilities

**RE:** Contract No. **EF-1311**  
Maintenance Service for Fuel Systems and Related Equipment  
of the Department of Environmental Facilities  
Various County locations  
Westchester County, New York

**Contractor:** American Petroleum Equipment &  
Construction Company Inc.

**Amount:** \$19,300.

**Resolution to extend a contract with American Petroleum Equipment &  
Construction Company Inc (the “Contract”) for one additional two-year term  
commencing November 3, 2017**

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A resolution was approved by the Board of Acquisition and Contract on 10/30/2014 that authorized DEF to enter into a contract with American Petroleum Equipment & Construction Company Inc (“APECCI”), for Maintenance Service for Fuel Systems and Related Equipment of the Department of Environmental Facilities, various County locations, Westchester County, New York.

The original Contract duration was three years with an option to extend for an additional two year term upon the mutual consent of the parties. During the term of the original contract, APECCI has provided satisfactory service to the County and is willing to consent to the extension. Accordingly, authority is requested to exercise the County’s option to extend the APECCI contract for the additional two-year period in the amount of \$19,300, as provided for in the original bid document.

The work required in this contract, performing maintenance and on-call repair services for vehicle fueling systems, tank monitoring systems and all ancillary fuel oil systems at various locations countywide that are to be maintained as part of this contract.

The goals and objectives of the contract are to obtain services which will allow the Department to service and maintain vehicle fueling systems, tank monitoring systems and all ancillary fuel oil systems at various locations countywide, plants, assuring proper operation and safety, and to function properly at design efficiency with minimal breakdowns. During the two year term of the contract, Department representatives will track and monitor the required preventive maintenance, and necessary repairs using written service reports which will be signed by Maintenance Superintendents. These service reports are to be submitted with each payment request. The Contractor will be responsible to comply with all applicable regulations and codes.

Issuing a contract for preventive maintenance is fiscally responsible because Personnel from the Department of Environmental Facilities will manage and supervise the work performed by the selected Contractor. The Contractor will be responsible to comply with all applicable regulations and industry standards. Having qualified service personnel check the units at regular intervals will reduce the likelihood of needing emergency repairs, which are more costly than preventive maintenance services. In addition to lowering operating costs, regular maintenance has been proven to extend the overall life of the equipment, thereby pushing replacement costs further into the future. The vehicle fueling systems, tank monitoring systems and all ancillary fuel oil systems at various locations countywide buildings and equipment systems throughout the plant so it is vitally important to regularly maintain this infrastructure.

This Contract is deemed to fulfill a public purpose as the services provided under this contract protect the building and facilities owned by the Department of Environmental Facilities and enable the Department to carry out its basic mission to provide wastewater treatment and maintain satisfactory water quality. The term of this contract is for a period of two (2) consecutive years, subject to appropriations.

Approval of the attached resolution is respectfully requested.

Attachment

# RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities, be it hereby

**RESOLVED:** the resolution dated September 16, 2014 awarding contract EF-1311 to American Petroleum Equipment & Construction Company Inc (the "Contract") for Maintenance Service for Fuel Systems and Related Equipment of the Westchester County for a three-year period is hereby amended to include the extension of the Agreement by mutual consent of the Contractor and the County of Westchester for one additional two-year period; and be it further

**RESOLVED:** the County is authorized to exercise its option to extend the American Petroleum Equipment & Construction Company Inc (APECCI) Contract upon the mutual consent of the parties for one additional two-year term commencing November 03, 2017 at a cost not to exceed \$19,300 as provided in the bid document; and be it further

**RESOLVED:** All other terms of the APECCI contract shall remain the same; and be it further

**RESOLVED:** that this contract extension is subject to annual appropriations; and be it further

**RESOLVED:** that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed budget of the State of New York and/or the adoption of the State Budget or any amendments thereto, and after the County has a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then such Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED:** that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and take all actions necessary to accomplish the purpose hereof.

Account to be Charged/Credited	Major Program, Program & Phase		Object/ Sub Object	Trust Account	Dollars
	Fund	Dept Or Unit			
2017	221	60 0110	4380		\$1,560.00
2018	221	60 0110	4380		\$9,650.00
2019	221	60 0110	4380		\$8,090.00

Budget Funding Year(s) 2017-2019 Start Date 11/03/2017 End Date 11/02/2019  
(must match resolution)

Funding Source Tax Dollars \$19,300.00  
State Aid \_\_\_\_\_  
\$19,300.00 Federal Aid \_\_\_\_\_

(must match resolution)

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/21/2017 - LISA MRIJAJ, SECRETARY