

I.D. #58512

August 11, 2017

TO: Board of Acquisition and Contract

FROM: Kevin Cheverko
Commissioner of Correction

RE: **Resolution authorizing the County of Westchester to enter into an agreement with Partners in Safety, Inc. (“Partners in Safety”), pursuant to which Partners in Safety will provide (1) medical screening of correction officer candidates, (2) random drug testing of correction officers and correction supervisors and (3) random drug testing of probationary correction officers for an amount not to exceed Forty Thousand Dollars per year, for a four-year period commencing January 1, 2018 and terminating December 31, 2021.**

Authority is requested for the County of Westchester (the “County”) acting by and through its Department of Corrections (the “Department”) to enter into an agreement with Partners in Safety pursuant to which Partners in Safety will provide (1) medical screening of correction officer candidates, (2) random drug testing of correction officers and correction supervisors and (3) random drug testing of probationary correction officers for an amount not to exceed Forty Thousand Dollars per year, for a total aggregate not-to-exceed amount of One Hundred Sixty Thousand (\$160,000) Dollars, payable pursuant to an approved budget, for a four-year period from January 1, 2018 through December 31, 2021.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) viii of the Policy.

The goals and objectives of this Agreement are to promote workplace safety by insuring that the candidates for the position of Correction Officer meet rigorous pre-employment medical screening standards, and to insure the highest standards of medical fitness prior to the appointment of candidates to Correction Officer positions. The Department of Correction and partners in safety will work in a collaborative manner to insure the conduct of the medical screening and the reporting of testing results are conducted in a timely, confidential, and professional manner. Also, to promote and maintain a drug free work place at the Department of Correction, to conduct substance abuse testing in a professional and confidential manner that meets licensing standards and applicable collective bargaining requirements, and to promote the highest standards of professional conduct and work place safety. The Department of Correction and Partners in safety will work in a collaborative manner to (1) insure the integrity of the collection and screening process and (2) actively monitor the reporting of test results in a timely, confidential and professional manner.

The goals will be tracked and monitored by the Department of Correction's Special Investigation Unit.

The public purpose is to insure that the Department successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional facility and to promote the highest standards of professional conduct and workplace safety.

Accordingly, approval of the attached resolution is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/08/2017 LISA MUSA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Correction, is authorized to enter into an agreement with Partners in Safety, Inc., pursuant to which Partners in Safety, Inc. will provide(1) medical screening of for correction officer candidates, (2) random drug testing of correction officers and correction supervisors and (3) random drug testing of probationary correction officers for an amount not to exceed Forty Thousand Dollars per year, a total aggregate not-to-exceed amount of One Hundred Sixty Thousand (\$160,000) Dollars, payable pursuant to an approved budget, for a four-year period from January 1, 2018 through December 31, 2021; and be it further

RESOLVED that this Agreement is subject to County appropriations; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Year	Fund	Dept	Major Program & Phase or unit	Object/Sub Object	Trust Account	Dollars
2018	101	35	1000	4380		\$40,000
2019	101	35	1000	4380		\$40,000
2020	101	35	1000	4380		\$40,000
2021	101	35	1000	4380		\$40,000

Budget Funding Year(s) 2018-2021 Start Date 01/01/2018 End Date 12/31/2021
(must match resolution)

Funding Source Tax Dollars \$160,000
State Aid _____

\$ 160,000 Federal Aid _____
(must match resolution)

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/08/2017 - LISA MRIJAJ, SECRETARY