

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

58415

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner of Social Services
Vincent F. Kopicki, P.E.
Commissioner of Public Works and Transportation

DATE: August 7, 2017

SUBJECT: Resolution to Award to the Low Bidder
Contract No. **DSS 325-17-Rev.**
**Transportation of Homeless Pre-School and School Age Children
and Children placed in Court Directed Custody
and in Foster Care for the Westchester
County Department of Social Services**

Contractor: Phoenix Transportation Services, Inc.
Amount: \$14,700,594.50

On July 26, 2017, two (2) bids were received and opened for Contract No. DSS 325-17-Rev., Transportation of Homeless Pre-School and School Age Children and Children placed in Court Directed Custody and in Foster Care for the Westchester County Department of Social Services for a five-year term commencing September 1, 2017. Pricing for years two (2) through five (5) shall be subject to a price adjustment based upon 50% of the increase in the Consumer Price Index ("CPI"), not to exceed a 4% increase annually, in the month of January of the current contract year over the month of January of the preceding year.

The bids were reviewed by the Department and it was determined that Phoenix Transportation Services, Inc. submitted the low bid in the amount of \$14,700,594.50.

The low bidder has been investigated and it has been found that Phoenix Transportation Services, Inc.:

Performed satisfactory work in the past for the County
 Past experience has been investigated and found satisfactory

Funds for this project are available in the:

Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to provide transportation of homeless children and children in foster care in accordance with State and Federal requirements.

This contract is in the public's best interest because it will enable homeless children to be transported to their home district school with the least amount of disruption and for children in foster care to be transported to court-mandated visits with their families which will preserve and strengthen parent-child relationships, and serves as a strategy for re-unifying families and achieving permanency.

The Department of Public Works and Transportation and the Department of Social Services will track and monitor these services to evaluate success through the monitoring of established performance measures, reviewing of periodic reports submitted by the contractor, and making on-site visits.

It is my recommendation that Contract No. DSS 325-17-Rev. be awarded to Phoenix Transportation Services, Inc. in the amount of \$14,700,594.50.

KMM/VFK/di

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/17/2017 - LSA MEMPHIS SECRETARY

RESOLUTION

CONTRACT NO. DSS 325-17-Rev.

Upon communication from the Commissioner of Social Services and the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. DSS 325-17-Rev. for the Transportation of Homeless Pre-School and School Age Children and Children placed in Court Directed Custody and in Foster Care for the Westchester County Department of Social Services be and is hereby awarded to the low bidder, Phoenix Transportation Services, Inc., 740 Nepperhan Ave, Yonkers, NY, 10703, in the amount of \$14,700,594.50 for the term September 1, 2017 through August 31, 2022; and be it further

RESOLVED, that bid pricing for years two (2) through five (5) shall be subject to a price Adjustment based upon 50% of the increase in the Consumer Price Index ("CPI"), not to exceed a 4% increase annually; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION CONTRACT - 06/17/2017 LISA M. J. SECRETARY

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
2017	101	22	8900	5630	-----	\$746,706
2017	101	22	8900	5880	-----	\$233,333
2018	101	22	8900	5630	-----	\$2,240,119
2018	101	22	8900	5880	-----	\$700,000
2019	101	22	8900	5630	-----	\$2,240,119
2019	101	22	8900	5880	-----	\$700,000
2020	101	22	8900	5630	-----	\$2,240,119
2020	101	22	8900	5880	-----	\$700,000
2021	101	22	8900	5630	-----	\$2,240,119
2021	101	22	8900	5880	-----	\$700,000
2022	101	22	8900	5630	-----	\$1,493,413
2022	101	22	8900	5880	-----	\$466,666.50

Budget Funding Year(s) 2017-22 **Start Date:** September 1, 2017 **End Date:** August 31, 2022
(must match resolution)

		<u>5630</u>	<u>5880</u>
Funding Source:	Tax Dollars:	0%	41%
<u>\$14,700,594.50</u>	State Aid:	0%	35%
(must match resolution)	Federal Aid:	100%	24%
	Other:		

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/17/2017 - LISA MRISAL, SECRETARY