

58091

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women

DATE: July 21, 2017

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Manhattanville College to use the East Room, 2nd floor of Benziger Hall on October 25, 2017 to host the 17th Annual Police Interactive Training Conference.

The County of Westchester, acting by and through its Office for Women, (the “County”) is requesting authority to enter into an agreement with Manhattanville College (the “College”) pursuant to which the College will grant to the County, and the County will accept, a permit to use the College’s premises and facilities located in the East Room, 2nd floor of Benziger Hall on Thursday, October 25, 2017, between 7:30am and 4:00pm in order to host the 17th Annual Police Interactive Training Conference (the “Agreement”).

Under the proposed Agreement, the College is waiving the permit fee and requesting only that the County sign a general release whereby the County will agree to use the premises and facilities at its own risk, and further, be responsible for *any* damage caused by the County or its representatives or those acting under the County’s direction, to the premises or facilities of the College.

The proposed Agreement will serve a public purpose by providing a forum to educate local police and probation officers on domestic violence and sexual violence issues to benefit the community.

This agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(b) thereof.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

Attachment

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (“County”) is hereby authorized to enter into an agreement with Manhattanville College (the “College”) pursuant to which the College will grant to the County, and the County will accept, a permit to use the College’s premises and facilities located in the East Room, 2nd floor of Benziger Hall on Thursday, October 25, 2017, between 7:30am and 4:00pm in order to host the 17th Annual Police Interactive Training Conference (the “Agreement”); and be it further

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RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
					\$0	2017

Budget Funding Year(s) 2017 **Start Date:** 10/25/2017 **End Date:** 10/25/2017
 (must match resolution)

\$0
 (must match resolution)

Funding Source: Tax Dollars _____
 State Aid _____
 Federal Aid _____
 Other _____

APPROVED BOARD OF ADJUDICATION & CONTRACT ADMINISTRATION SECRETARY