

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

58017

DATE: July 11, 2017

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority for the County to exercise its third and final one-year option under an agreement with D. Gore Consulting, LLC (previously known as Daniel Gore d/b/a D. Gore Consulting), pursuant to which Mr. Gore agreed to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System, and therefore amend the agreement in order to, 1.) extend the term of the agreement from August 1, 2014 through July 31, 2017 to August 1, 2014 through July 31, 2018, and 2.) increase the not-to-exceed amount of the agreement by \$126,000, based upon a cost of \$10,500 per month, to a new amount not-to-exceed \$504,000, to pay for services during the extended term.

By resolution approved on August 7, 2014, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to enter into an agreement with Daniel Gore d/b/a D Gore Consulting ("Mr. Gore"), pursuant to which Mr. Gore would provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System ("HMIS"), for an amount not to exceed \$126,000, based upon a cost of \$10,500 per month, for the period from August 1, 2014 through July 31, 2015, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods on the same terms and conditions (the "Agreement"). The Agreement was subsequently executed.

Thereafter, by resolution approved on October 29, 2015, your Honorable Board authorized the County to exercise the first of its three (3) options to extend the term of the Agreement with Mr. Gore from August 1, 2015 through July 31, 2016 and to increase the amount not-to-exceed thereunder by an additional \$126,000 to a new amount not-to-exceed \$252,000, to pay for services rendered during the extended term (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on October 13, 2016 (the "October 13th Resolution"), your Honorable Board authorized the County to exercise the second of its three (3) options to extend the term of the Agreement with Mr. Gore from August 1, 2016 through July 31, 2017 and to increase the amount not-to-exceed thereunder by an additional \$126,000 to a new amount not-to-exceed \$378,000, to pay for services rendered during the extended term (the "Second Amendment"). The Second Amendment was not immediately executed.

Thereafter, by resolution approved on November 17, 2016, your Honorable Board authorized the County to amend the October 13th Resolution for the limited purpose of reflecting the vendor's name change from Daniel Gore d/b/a D. Gore Consulting to D. Gore Consulting, LLC. The Second Amendment was thereafter executed.

Authority is now requested for the County to exercise its third and final option under the Agreement with Mr. Gore in order to, 1.) extend the term of the Agreement from August 1, 2014 through July 31, 2017 to August 1, 2014 through July 31, 2018, and 2.) increase the not-to-exceed amount of the Agreement by \$126,000, based upon a cost of \$10,500 per month, to a new amount not-to-exceed \$504,000, to pay for services to be rendered during the extended term (the "Third Amendment").

The proposed Third Amendment is intended to be funded by a portion of the funds awarded to the County under a grant from the United States Department of Housing and Urban Development ("HUD") for such work. By a resolution approved by your Honorable Board on August 3, 2017, the County was authorized to enter into an agreement with HUD to accept the aforementioned grant, and that agreement was subsequently executed.

The proposed Third Amendment will serve a public purpose by providing the County with the services it needs to have its Continuum of Care's HUD-mandated HMIS operated, managed, and coordinated properly.

The goal and objective of the proposed Third Amendment is to provide the County with the services it needs to have its Continuum of Care's HUD-mandated HMIS operated, managed, and coordinated properly.

The goal and objective of the proposed Third Amendment is in the best interests of the County in terms of both safety and security and health, as the County having an HMIS that is operated, managed, and coordinated properly is, ultimately, important to the County providing the homeless population in the County with the services that they need in order to ensure that they are safe and healthy.

The goals and objectives of the proposed Third Amendment will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the attached Resolution.

KMM/CW/jpg/nn
Attachment

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise its third and final one-year option under an agreement with D. Gore Consulting, LLC (previously known as Daniel Gore d/b/a D. Gore Consulting) ("Mr. Gore"), pursuant to which Mr. Gore agreed to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System ("HMIS"), for an amount not-to-exceed \$378,000, based upon a cost of \$10,500 per month, for the period from August 1, 2014 through July 31, 2017, with the County having the sole option to extend the term of the agreement for one (1) additional one (1) year period on the same terms and conditions (the "Agreement"), and therefore amend the Agreement in order to, 1.) extend the term of the Agreement from August 1, 2014 through July 31, 2017 to August 1, 2014 through July 31, 2018, and 2.) increase the not-to-exceed amount of the Agreement by \$126,000, based upon a cost of \$10,500 per month, to a new amount not-to-exceed \$504,000, to pay for services to be rendered during the extended term (the "Third Amendment"); and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Original Contract Amount: \$126,000
 First Extension: \$126,000
 Second Extension: \$126,000
This Extension: \$126,000
Total \$504,000

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688S	4380	T688	\$126,000

Budget Funding Year(s): 2017 Start Date: N/A
 (must match resolution)

End Date: 07/31/18

Funding Source
\$126,000
 (must match resolution)

Tax Dollars:
 State Aid:
 Federal Aid: 100%
 Other: