

57847

To: Board of Acquisition and Contract

From: Thomas J. Lauro, P.E.
Commissioner of Environmental Facilities

Date: June 28, 2017

Re: Request for **Authority to Solicit Bids by Public Advertisement** for
Contract No. **EF-1704**
Replacement of Doors
Department of Environmental Facilities/Various Locations
Westchester County, New York

Attached for your consideration is a resolution, which, if approved by your Honorable Board, would authorize the Department of Environmental Facilities to solicit bids by public advertisement for the above referenced project. The work under this contract consists of providing all necessary labor, material and equipment required to perform door replacement services at various DEF maintained facilities throughout Westchester County. This contract is for a scheduled duration of one (1) year.

The goals and objectives of the Contract are to obtain the services of a contractor who has the equipment and manpower resources available to undertake the work, consisting of the following tasks:

1. Contractor shall submit door specifications and other data as necessary for doors which are to be replaced.
2. Contractor shall submit drawings for the replacement doors.
3. Replace doors which are inoperable or damaged doors.
4. The contractor shall also replace defective parts of the doors, if required.

DEF personnel will inspect and supervise the work performed by the selected Contractor. Verification by DEF is for payment and tracking purposes only and in no way relieves contractual responsibility from the Contractor for completing the work as described herein. The Contractor will be responsible to comply with all applicable regulations and industry standards.

Issuing this contract is fiscally responsible because the tools, equipment and materials needed to perform the work are not readily available and it would be more costly for DEF personnel to procure these items independently. A mechanical contractor who is regularly engaged in the door replacement work has access to bulk material pricing and has the necessary manpower training and equipment resources to cost effectively perform the work.

This Contract is deemed to fulfill a public purpose as the services provided under this Contract protect the building facilities and equipment systems that are operated by DEF personnel and enable the Department to carry out its basic mission to provide wastewater treatment and maintaining satisfactory water quality.

Approval of the attached resolution is respectfully requested.

RESOLUTION

Upon communication from the Commissioner of Department of Environmental Facilities,

RESOLVED, that the Commissioner of Environmental Facilities is hereby authorized to solicit bids by public advertisement for the following one (1) year Contract:

CONTRACT NO. EF-1704

Replacement of Doors

Department of Environmental Facilities/Various Locations

Westchester County, New York

and be it further;

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further;

RESOLVED, Pursuant to Section 308.01 of the Laws of the County of Westchester, it is the goal of the County to use its best efforts to encourage, promote and increase the participation of business enterprises owned and controlled by persons of color or women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) and be it further;

RESOLVED, that such advertisement shall appear in the following County newspaper (s):

THE JOURNAL NEWS (SOUTHERN EDITION)

Account to be charged/credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub	Trust Account	Dollars
N/A					

Budget Funding Year (s) _____ Start Date: _____ End Date: _____
(must match resolution)
Funding Source _____ Tax dollars 100%
State Aid _____
Federal Aid _____

(must match resolution)