



Westchester Community College

State University of New York

June 21, 2017

57700

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: **Resolution authorizing the County of Westchester to award contract No. WCC-17-624 to Summit Security Services, Inc. to provide uniformed security services for Westchester Community College for the period July 24, 2017 through August 31, 2018, for an amount not to exceed \$2,467,364.05, with the County's option to extend the contract for four (4) additional one year periods.**

By Resolution approved on April 13, 2017, your Honorable Board authorized the County of Westchester to solicit bids for a contract to provide uniformed security services for Westchester Community College for the period July 24, 2017 through August 31, 2018, with the County's option to extend the contract for four (4) additional one-year periods.

Two bids were received and reviewed by the County. The apparent low bidder, Wisdom Protective Services, submitted a bid in the amount of \$2,467,431.82, however, the apparent low bidder did not meet the minimum qualifications set forth in the bid. Therefore, the apparent low bidder was deemed non-responsive. The second low bidder, Summit Security Services, Inc. ("Summit"), met the minimum qualifications set forth in the bid and submitted a bid in the amount of \$2,493,238.33. However, during post-bid negotiations, Summit agreed to reduce its bid to \$2,467,364.05. Thus, it was determined that Summit Security Services, Inc. ("Summit") submitted the sole responsive bid in the amount of \$2,467,364.05.

The attached Resolution will authorize the County to enter into a one-year contract with Summit, the sole responsive bidder, commencing July 24, 2017. Summit has performed satisfactorily in the past while providing uniformed security services for the Community College. The goal and objective of this contract is to protect the safety of students and property by providing security services for the College. The performance of Summit will be continually monitored by College staff to ensure that contractual obligations are met by Summit.

Accordingly, approval of the attached resolution is respectfully requested

RESOLUTION

Upon a communication from Dr. Belinda S. Miles, President, Westchester Community College, be it hereby

RESOLVED, that contract no. WCC-17-624 for uniformed security services for Westchester Community College is hereby awarded to Summit Security Services, Inc. for the period July 24, 2017 through August 31, 2018, for a total fee not to exceed \$2,467,364.05 payable at the rates set forth in Schedule "A", with the County's option to extend the contract for four (4) additional one-year periods; and be it further

RESOLVED, that should the County exercise its options to renew the Agreement for a second, third, fourth, or fifth term, the amount payable to the Contractor for said renewal year shall be adjusted accordingly if there is any increase in the prevailing/living wage and supplement rates payable for Security Officers in accordance with the terms of the Agreement; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this contract or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute the above agreements on behalf of the County of Westchester.

New Contract Total: \$2,467,364.05

Account to be Charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
2016/2017:							
Main Campus	010	34	0245	4390			\$178,316.42
Lakeland	010	34	0510	4390			\$1,282.18
Peekskill & Mahopac	701	78	8191	4390			\$13,152.44
WAW	701	78	8121	4390			\$2,154.34
Ursuline School	701	78	8206	4390			\$1,282.18
Port Chester	701	78	8207	4390			\$1,444.30
Ossining	701	78	8211	4390			\$10,012.15
Cross County	701	78	8216	4390			\$11,110.49
Mt. Vernon	701	78	8221	4390			\$10,856.51
EOC	701	79	9110	4390			\$8,575.12
2016/2017 Subtotal							\$238,186.13

Account to be Charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
2017/2018:							
Main Campus	010	34	0245	4390			\$1,668,858.83
Lakeland	010	34	0510	4390			\$11,999.89
Peekskill & Mahopac	701	78	8191	4390			\$123,093.39
WAW	701	78	8121	4390			\$20,162.42
Ursuline School	701	78	8206	4390			\$11,999.89
Port Chester	701	78	8207	4390			\$13,517.15
Ossining	701	78	8211	4390			\$93,703.42
Cross County	701	78	8216	4390			\$103,982.80
Mt. Vernon	701	78	8221	4390			\$101,605.78
EOC	701	79	9110	4390			\$80,254.35
2017/2018 Subtotal							\$2,229,177.92

Budget Funding Years 2016-2018
(must match resolution)
Funding Source

Start Date: July 24, 2017 End Date: August 31, 2018

Tax Dollars \$567,493.73
State Aid \$666,188.29
Federal Aid
Other \$1,233,682.03 (Tuition)
Total: \$2,467,364.05

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/20/2017 - LISA MARIJAL SECRETARY