

57696

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Public Works and Transportation

DATE: June 20, 2017

SUBJECT: Resolution for Authority to Advertise
Contract No. 17-203
HVAC Unit Installation
Shop Office
38 Brockway Place
White Plains, New York

The 2017 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to install a new HVAC unit at 38 Brockway Place.

The objective of this contract is to install an HVAC unit to provide ventilation and air conditioning for the Shop Office.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining ventilation and air conditioning systems within specified parameters.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **17-203**
 HVAC Unit Installation
 Shop Office
 38 Brockway Place
 White Plains, New York

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	101	46	3400	4200		

Budget Funding Year(s) 2017 **Start Date:** _____ **End Date:** _____
 (must match resolution)

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$ _____ **Federal Aid** _____
 (must match resolution)

Other _____