



Robert P. Astorino
County Executive

Department of Social Services

Kevin McGuire
Commissioner

57694

DATE: June 20, 2017

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authorizing the County to amend an Agreement with Providence House, Inc. for the operation of a shelter for single homeless pregnant women and females with an infant/small children at a facility known as Providence House for the term April 1, 2014 through March 31, 2019 (the "Agreement") in order to provide staff required to comply with Security Requirements contained in 18 NYCRR 352.37 and to increase the amount of the Agreement by \$66,868 effective April 1, 2017, for a new total not to exceed amount of \$1,843,998, payable pursuant to an approved budget.

The County entered into an agreement with Providence House, Inc. dated April 16, 2014 to operate a shelter for up to twenty-eight (28) homeless families and/or single homeless pregnant women who due to crisis circumstances, are seeking temporary housing assistance and related services, at a facility known as Providence House located at 89 Sickles Avenue, New Rochelle, New York for the term April 1, 2014 through March 31, 2019 in an amount not to exceed \$1,777,130 (the "Agreement"), payable monthly pursuant to an approved budget.

Authority is now being requested to amend the Agreement to provide increased staff in order to provide security to help ensure the physical safety of residents and staff as required by the New York Code of Rules and Regulations (18 NYCRR 352.37(a)) and to increase the amount of the Agreement by \$66,868, effective as of April 1, 2017, for a new total not to exceed amount of \$1,843,998, payable pursuant to an approved budget. This amendment is being requested as the result of the new requirement that each emergency shelter submit a plan to provide security and help ensure the physical safety of residents and staff. 18 NYCRR 352.37(a).

All other terms and conditions of the Agreement shall remain in full force and effect.

The services to be provided pursuant to the proposed agreement serve a **public purpose** by providing immediate emergency shelter to eligible single homeless pregnant women and high risk young mothers. These services are aimed at improving the quality of life of the homeless population in the County by assisting the population served in achieving a successful transition from welfare to self-sufficiency and to economic independence.

The **goals and objectives** of the proposed amendment include: providing 24-hour supervision, meals, counseling as well as supportive services, including assistance in finding transitional and/or permanent housing, referrals to outside agencies for job training, drug/alcohol programs, medical treatment, education and life skills. These goals and objectives are in the **best interests of the County in terms of public health and public safety** because the proposed amendment would enhance and ensure the health and safety of the targeted population. The supervision and housing provided to vulnerable single homeless pregnant women and young at-risk mothers provides them with a safe haven. Housing these individuals will reduce the risk of their becoming victims of crime and developing health-related issues which would likely result from not having appropriate shelter.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as through direct contact with DSS staff in order to swiftly address any impediments to the program's successes.

This agreement was procured pursuant to a Request for Proposals that was issued in December of 2013. The current amendment is being requested as a result in a change in the New York State Regulations that went into effect in January 2017.

Your approval of the attached resolution to is respectfully requested.

KMM/DI
attachment

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County is hereby authorized to amend an agreement dated April 16, 2014 with Providence House, Inc., to operate a shelter for up to twenty-eight (28) homeless families and/or single homeless pregnant women at a facility known as Providence House located at 89 Sickles Avenue, New Rochelle, New York for the term April 1, 2014 through March 31, 2019 in an amount not to exceed \$1,777,130 (the "Agreement"), in order to provide increased staff to provide security to help ensure the physical safety of residents and staff as required by the New York Code of Rules and Regulations (18 NYCRR 352.37(a)) effective as of April 1, 2017, and to increase the amount of the Agreement by \$66,868 for a new total not to exceed amount of \$1,843,998, payable pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to implement this resolution.

Original Agreement:	\$1,777,130
This Amendment:	<u>66,868</u>
TOTAL:	\$1,843,998

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2017	101	22	8900	5850	---	\$18,567
2017	101	22	8900	5860	----	\$6,509
2018	101	22	8900	5850	----	\$24,756
2018	101	22	8900	5860	----	\$8,678
2019	101	22	8900	5850	----	\$6,189
2019	101	22	8900	5860	-----	\$2,169

Budget Funding Year(s):2017
(must match resolution)

Start Date: N/A __ End Date: N/A

Funding Source	Tax Dollars:	5860 71%	5850 1%
	State Aid:	29%	0%
<u>\$66,868</u> (must match resolution)	Federal Aid:	0%	99%
	Other:		

APPROVED BOARD OF ACQUISITION CONTRACT - 07/13/2017 - LISA M. SECRETARY