

Memorandum  
Department of Correction

57670

Date: June 19, 2017

To: Board of Acquisition and Contract

From: Kevin M. Cheverko  
Commissioner of Correction

Re: Resolution Authorizing the County of Westchester to enter into an Intermunicipal Agreement with the City of Mount Vernon for Round Trip Prisoner Transportation between Mount Vernon and the Westchester County Jail for the term commencing January 1, 2017 and terminating December 31, 2018 in an annual amount of \$268,988 in 2017 and the annual amount of \$278,403 in 2018 for a total aggregate amount not to exceed \$547,391.

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On May 8, 2017 the Westchester County Board of Legislators adopted Act Number 2015 - 74 authorizing the County to enter into an intermunicipal agreement with the City of Mount Vernon ("Mount Vernon") for the term commencing January 1, 2017 through December 31, 2018, whereby Mount Vernon will provide round trip transportation for prisoners between Mount Vernon and the Westchester County Jail in Valhalla, New York. The annual not to exceed amount of the agreement will be \$268,988 in 2017 and \$278,403 in 2018 for a total aggregate amount not to exceed \$547,391.

Mount Vernon will be reimbursed for police officers at the rate of \$69.34 per hour in 2017 and \$71.77 per hour in 2018, up to a maximum of three police officers per trip. Mount Vernon will also be reimbursed for mileage at the rate Mount Vernon will also be reimbursed for vehicle usage at the rate of fifty-three and one half cents (\$.535) per mile, or at the then current Internal Revenue Service mileage reimbursement rate multiplied by the mileage to and from the Westchester County Jail which is agreed to be 16 miles each way. The County will also reimburse Mount Vernon for the actual and reasonable costs of meals provided to post-arraignment prisoners.

The public purpose of the proposed agreement is for the County to carry out its duty to transport arraigned prisoners between local courts and the County Jail in order to make mandatory court appearances in a cost effective manner. The goal of maintaining the safety of the public and prisoners while prisoners are transported to

and from the County Jail will be tracked and monitored by the Department of Correction through booking records and monthly invoices.

This agreement is exempt from procurement pursuant to §3(a)(iii) of the County Procurement Policy.

The approval of this contract will assure the public safety of County residents and will permit the transportation of prisoners which the County is required to provide pursuant to Section 500-c and 500-d of the Correction Law, at the best rate possible. The proposed agreement is in the best interests of the County and is fiscally responsible, because the cost of acquiring appropriate vehicles and assigning required personnel, to provide such prisoner transportation, would far exceed the cost of this agreement.

A resolution for your consideration is annexed hereto which I recommend for your favorable consideration.

KC/DI  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACTS 07/19/2011  
KUSUMBIJAJ, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

**RESOLVED**, that the County of Westchester is authorized to enter into an intermunicipal agreement with the City of Mount Vernon ("Mount Vernon") for the term commencing January 1, 2017 and terminating December 31, 2018, whereby Mount Vernon will provide round trip transportation for prisoners between Mount Vernon and the Westchester County Jail in Valhalla, New York. The annual not to exceed amount of the agreement will be \$268,988 in 2017 and \$278,403 in 2018 for a total aggregate amount not to exceed \$547,391. Mount Vernon will be reimbursed for police officers at the rate of \$69.34 per hour in 2017 and \$71.77 per hour in 2018, up to a maximum of three police officers per trip. Mount Vernon will also be reimbursed for mileage at the rate of fifty-three and one half cents (\$.535) per mile, or at the then current Internal Revenue Service mileage reimbursement rate multiplied by the mileage to and from the Westchester County Jail which is agreed to be 16 miles each way. Mount Vernon will also be reimbursed for the actual and reasonable costs of meals provided to post-arraignment prisoners; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2017	101	35	1000	4445		\$268,988
2018	101	35	1000	4445		\$278,403

Budget Funding Year(s) 2017-18 Start Date 1/01/17 End Date 12/31/18  
 (must match resolution)

Funding Source	Tax Dollars <u>\$547,391</u>
	State Aid _____
\$ <u>547,391</u> (must match resolution)	Federal Aid _____
	Other _____