

57095

DATE May 16, 2017

TO: Board of Acquisition and Contract

FROM: Eileen Mildenberger
Acting Commissioner of Planning

SUBJECT: Resolution authorizing the County of Westchester to enter into an Intermunicipal Agreement with the Village of Tarrytown in order for the County to provide management oversight services to the Village in furtherance of their efforts to update the Village's Comprehensive Plan and Zoning Ordinance.

The attached resolution would authorize the County of Westchester (the "County") to enter into an Intermunicipal Agreement (the "IMA") with the Village of Tarrytown (the "Village") in order for the County to provide management and oversight services to the Village in furtherance of the Villages efforts to update the Village's Comprehensive Plan and Zoning Ordinance (the "Project"). The County's Planning Department (the "Planning Department") will assist the Village in preparation of documents for compliance with New York State Department of State grant requirements and oversee and manage work of consultant(s) hired by the Village for the Project. The IMA will commence on June 1, 2017 and terminate on May 31, 2019.

The Planning Department staff has extensive expertise in developing master plans and their background will be helpful to the Village in developing its comprehensive plan, thus saving them time and money. The Village will compensate the Planning Department at an hourly rate of \$50.00 for the work of the Associate Planner who will be assigned to the Project on an as needed basis up to a total amount not to exceed fifty thousand dollars (\$50,000.00). The IMA may be canceled on thirty (30) days written notice by either party to the other.

On May 8, 2017, the County Board of Legislators, pursuant to Act No. 77-2017, authorized the County to enter into an Inter-Municipal Agreement with the Village of Tarrytown in furtherance of the Village's efforts to update its Comprehensive Plan and Zoning Ordinance.

The goal and objective of the IMA is to protect the public health by improving the environment of the County. The work program of the Associate Planner will be monitored and supervised by the Chief Planner.

This Project is at the critical phase that follows three years of focus and planning for the Tarrytown train station area and waterfront. I respectfully recommend approval of the attached resolution.

EM/cp/PN/JC
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/08/2017 - LISA MRIJAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an Intermunicipal Agreement (the “IMA”) with the Village of Tarrytown pursuant to which the County’s Planning Department will assist the Village of Tarrytown in updating the Village’s Comprehensive Plan and Zoning Ordinance by assisting in its preparation of documents necessary for compliance with New York State Department of State grant requirements and overseeing and managing work of consultant(s) hired by the Village of Tarrytown for this project; and be it further

RESOLVED, that the IMA will commence on June 1, 2017 and terminate on May 31, 2019; and be it further

RESOLVED, that the amount the County will receive pursuant to the IMA shall be billed at an hourly rate with a total not exceed \$50,000.00; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/Rev Source	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
101	19	0100	9856	N/A	\$50,000

Budget Funding Year(s) FY2017 Start Date: June 1, 2017 End Date: May 31, 2019
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$50,000 Federal Aid _____
(must match resolution)

Other \$50,000 (Revenue) _____