

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

## 57006

DATE: April 26, 2017

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Authority for the County to amend an agreement with Kronos Incorporated, pursuant to which it was to provide training and implementation services for the equipment and software from Kronos Incorporated that the County will use for a time and attendance system for the Department of Social Services, in order to extend its term by six (6) months.

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By a resolution approved on April 28, 2016, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Kronos Incorporated ("Kronos"), pursuant to which Kronos was to provide training and implementation services (the "Services") for the equipment and software from Kronos that the County was to use for a time and attendance system for DSS (the "System"). The Agreement was to be for a term from April 15, 2016 through April 14, 2017, for an amount not-to-exceed \$50,525.00, payable pursuant to an approved budget.

Due to unexpected, extremely protracted negotiations with Kronos regarding various contract terms, the Agreement was finally executed by the parties just a few months ago, and has only been in force since February 10, 2017.

As a result of this lengthy delay, Kronos did not leave itself adequate time to provide all of the Services before the Agreement expired on April 14, 2017. Since the County still requires the remainder of the Services, authority is respectfully requested from your Honorable Board for the County to amend the Agreement by extending its term by six (6) months, to a new termination date of October 14, 2017 (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed First Amendment will serve a public purpose by allowing Kronos to finish providing the Services, thereby facilitating the County's use of the System.

The goal and objective of the proposed First Amendment is to allow Kronos to finish providing the Services, and thereby facilitate the County's use of the System.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of fiscal responsibility, as allowing Kronos to finish providing the Services, and thereby facilitate the County's use of the System, will ultimately improve efficiency and cost-effectiveness by, for example, allowing for the streamlining of processes, reducing the need for clerical staff to perform time and attendance functions, and improving accuracy of time and attendance records, among other similar and related benefits.

I respectfully recommend the adoption of the attached resolution.

KMM/TL/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS 06/01/2015  
COUNTY CLERK  
COUNTY SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services ("DSS"), is hereby authorized to amend an agreement with Kronos Incorporated ("Kronos"), pursuant to which Kronos was to provide training and implementation services for the equipment and software from Kronos that the County was to use for a time and attendance system for DSS, for a term from April 15, 2016 through April 14, 2017, for an amount not-to-exceed \$50,525.00, payable pursuant to an approved budget (the "Agreement"), by extending its term by six (6) months, to a new termination date of October 14, 2017; and be it further

**RESOLVED**, that except as specifically amended hereby, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A  
(must match resolution)

Start Date: 04/15/17

End Date: 10/14/17

Funding Source  
\$ N/A  
(must match resolution)

Tax Dollars: N/A  
State Aid: N/A  
Federal Aid: N/A  
Other: N/A