

**56837**

DATE: May 2, 2017

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend an agreement with the Westchester Jewish Community Services, Inc. in order to exercise the second of its three (3) options to renew the Agreement to provide Case Management – Geriatric Program, Information, and Assistance Services to frail, needy and low-income elderly seniors, under the Community Services for the Elderly Act in an amount not to exceed \$40,375 in State funds, for the program period April 1, 2017 to March 31, 2018.

By resolution approved on April 16, 2015 (the "April 16<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Westchester Jewish Community Services, Inc. (the "Contractor") to provide case management – geriatric program, information and assistance services (the "Programs") to frail, needy and low-income elderly seniors under the Community Services for the Elderly Act in an amount not to exceed \$40,375 in State funds, for the program period April 1, 2015 to March 31, 2016, payable based on the agreed upon unit costs for actual services rendered and data-entered in the Social Assistance Management System ("SAMS") up to the not to exceed amount of the Agreement. The April 16<sup>th</sup> Resolution also authorized that the County at its sole option could renew the Agreement for up to three (3) additional one-year periods, subject to the prior approval of your Honorable Board. The Agreement with the Contractor was subsequently executed.

Thereafter, by resolution approved on June 23, 2016 (the "June 23<sup>rd</sup> Resolution"), your Honorable Board *inter-alia* authorized the County to amend the Agreement with the Contractor for the provision of the Program, for the program period commencing on April 1, 2016 and continuing through March 31, 2017 at the same funding amount (the "First Amendment"). The First Amendment was subsequently executed.

The County now seeks the approval of your Honorable Board to amend the agreement with the Contractor in order to exercise the second of three (3) renewal options under the Agreement for the provision of the Program, for the program period commencing on April 1, 2017 and continuing through March 31, 2018 (the "Second Amendment").

For the 2016 year, a total of 765 Case Management hours of service were provided to approximately 76 seniors, and a total of 350 Information and Assistance service contacts were made with approximately 100 seniors.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

The proposed agreement is exempt from application of the Westchester County Procurement Policy and Procedures pursuant to (a) (xix) thereof.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to amend an Agreement (the "Agreement") with the Westchester Jewish Community Services, Inc. (the "Contractor") by exercising the second of its three (3) renewal options under the Agreement to provide Case Management – Geriatric Program, Information and Assistance services (the "Programs") to frail, needy and low-income elderly seniors residing in Westchester County, under the Community Services for the Elderly Act, in an amount not to exceed \$40,375 in State funds for the program period April 1, 2017 to March 31, 2018 (the "Second Amendment"); and be it further

**RESOLVED,** that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement: \$40,375  
 First Amendment: \$40,375  
 Second Amendment: \$40,375  
 Total: \$121,125

Account to be Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	047S	4380	T-047	\$40,375

Budget Funding Year(s) 2017- 2018 Start Date 4/1/17 End Date 3/31/18  
 (must match resolution)

Funding Source Tax Dollars: \$0  
 State Aid: \$40,375  
\$40,375  
 (must match resolution)