

56831

DATE: May 2, 2017

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to:

- (a) amend inter-municipal agreements ("IMAs") in order to exercise the first of its two (2) options to renew the IMAs agreements with the Town of Eastchester and the City of Yonkers for the provision of case management services for the elderly in accordance with the Community Services for the Elderly Act for a total aggregate amount not to exceed \$110,435 in State funds in the individual amounts set forth in the attached Schedule "A," for the program period beginning on April 1, 2017 and continuing through March 31, 2018.
- (b) amend the IMAs to incorporate into the first renewal and all option renewals thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to, certain contract provisions applicable to the Program;

By resolution approved on May 12, 2016 (the "May 26th Resolution"), your Honorable authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into IMAs with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors"), pursuant to which the Municipalities would provide case management services for the elderly in accordance with the Community Services for the Elderly Act ("CSE") (the "Program"), for a total aggregate amount not to exceed \$110,435 in State funds in the individual amounts set forth in Schedule "A," attached to the May 12th Resolution, for the program period beginning on April 1, 2016 and continuing through March 31, 2017. The resolution also stipulated that the County, at its sole discretion, may enter into two (2) successive one-year IMAs on the same terms and conditions as the initial IMAs, subject to the prior approval of your Honorable Board. The IMAs were subsequently executed.

The County now seeks the approval of your Honorable Board to amend the IMAs with the Municipalities in order to exercise the first of its two renewal options under the IMAs for the provision of the Program, at the same funding amounts listed in the attached Schedule "A," for the program period beginning April 1, 2017 and continuing through March 31, 2018.

In addition to exercising the first of its two (2) options to renew the Agreement with the Contractor, the County also respectfully requests authority to further amend the IMAs to incorporate into the first renewal period and all renewal options thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA") including but not limited to, certain contract provisions applicable to the Program.

Except as specifically amended as described herein, all other terms and conditions set forth in the IMAs shall remain in full force and effect.

For the previous fiscal year, approximately 2,907 hours of case management services were provided to 448 seniors.

The above referenced IMAs are exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)(iii) and 3(a)(xix) thereof.

Pursuant to Act No. 79-2014 The Westchester County Board of Legislators (the "BOL") authorized the County to enter into IMAs with local municipalities including the two Municipalities aforementioned for the provision of CSE services.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/25/2014 - LISA M. IAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend inter-municipal agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors") in order to exercise the first of its two (2) options to renew the IMAs to provide case management services for the elderly in accordance with the Community Services for the Elderly Act ("CSE") (the "Program"), for a total aggregate amount not to exceed \$110,435 in State funds in the individual amounts set forth in the attached Schedule "A," for the program period beginning on April 1, 2017 and continuing through March 31, 2018 (the "First Amendment"); and be it further

RESOLVED, that the Municipalities shall contribute a total aggregate of \$47,330 in matching funds, in the individual amounts set forth below; and be it further

RESOLVED, that the County is hereby authorized to further amend the IMAs with the Municipalities to incorporate into the first renewal period and all renewal options thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA") including but not limited to, certain contract provisions applicable to the Program; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION CONTRACT 05/25/17 COUNTY SECRETARY

Initial IMAs: \$110,435
 First Amendment: \$110,435
 Total: \$220,870

Account to be
 Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	047S	4380	T-047	\$110,435

Budget Funding Year(s) 2017 - 2018 Start Date 4/1/17 End Date 3/31/18
 (must match resolution)

Funding Source Tax Dollars \$0
 State Funds \$110,435
\$110,435 Federal Funds \$0
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/25/2017 - LISA M. JAJ SECRETARY

Schedule "A"

CSE Case Management Services

<u>MUNICIPALITY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>NOT TO EXCEED MUNICIPALITY MATCH</u>	<u>GROSS</u>
Town of Eastchester	\$29,860	\$12,797	\$42,657
City of Yonkers	<u>\$80,575</u>	<u>\$34,533</u>	<u>\$115,108</u>
TOTAL	\$110,435	\$47,330	\$157,765

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/25/2017 - LISA MARIJA, SECRETARY