

56830

DATE: May 2, 2017

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to:

- a) enter into an agreement with Family Services of Westchester, Inc. to provide Information: Mobility Management Services to the elderly under the Community Services for the Elderly Act, for an amount not to exceed \$50,000 in State funds, for the period commencing on April 1, 2017 and continuing through March 31, 2018.
- b) amend the agreement to incorporate into the First Amendment and the second renewal option thereafter the revised "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to, certain contract provisions applicable to the Program with a revised list in the First Amendment.

By resolution approved on May 12, 2016 (the "May 12th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with Family Service of Westchester, Inc. (the "Contractor") to provide information: Mobility Management Services for the elderly (the "Program") under the Community Services for the Elderly Act for an amount not to exceed \$50,000 in State funds, payable pursuant to an approved budget for the program period commencing on April 1, 2016 and continuing through March 31, 2017. The May 12th Resolution also stipulated that the County at its sole option could renew the Agreement for up to two (2) additional one-year periods, subject to the prior approval of the Westchester County Board of Acquisition and Contract and your Honorable Board. The Agreement with the Contractor was subsequently executed.

The County now seeks authority to amend the Agreement with the Contractor in order to exercise its first renewal option thereunder for the provision of the Program at the same funding amount, for the program period commencing on April 1, 2017 and continuing through March 31, 2018.

In addition to exercising the first of its two (2) options to renew the Agreement with the Contractor, the County also respectfully requests authority to further amend the Agreement to incorporate into the First Amendment and the second renewal option thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to certain contract provisions applicable to the Program.

For the previous year, a total of 15,971 units of information were provided.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ/

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/25/2017 - LISP MARIJAJ, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend its agreement (the "Agreement") with Family Services of Westchester, Inc. (the "Contractor") in order to exercise the first of its two (2) renewal options under the Agreement for an amount not to exceed \$50,000.00 in State funds, payable pursuant to an approved budget to provide Information: Mobility Management services for the elderly (the "Program") under the Community Services for the Elderly Act, for a term commencing on April 1, 2017 and continuing through March 31, 2018; and be it further

RESOLVED, that the County is hereby authorized to further amend the Agreement and the second renewal option thereafter with the Contractor by adding certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to certain contract provisions applicable to the Program; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Initial Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$50,000
 First Amendment: \$50,000
 Total: \$100,000

Account to be	Fund	Dept	Major Program, Program & Phas Or Unit or Org	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	047S	4380	T047	\$50,000.00
Budget Funding Year(s) (must match resolution)	2017 - 2018		Start Date	4/1/17	End Date	3/31/18
Funding Source	State Aid		<u>\$50,000.00</u>			
	Other		<u>\$0</u>			
<u>\$50,000.00</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/25/2017 - LISA MRIJAJ, SECRETARY