

**ID56001**

**TO:** Board of Acquisition and Contract

**FROM:** Kathleen M. O'Connor  
Commissioner

**DATE:** March 21, 2017

**SUBJECT:** Resolution to Award to the Sole Bidder  
Contract No. PRC-1105  
Armored Car Services For Pick-Up of Daily Receipts at Various Department of Parks,  
Recreation and Conservation Facilities  
Westchester County, New York

**Contractor:** Rapid Armored Corporation  
**Amount:** \$312,965.15 and \$222,386.00 for two-year option

On March 17, 2017, one (1) bid was received and opened for Contract No. PRC-1105 for Armored Car Services For Pick-Up of Daily Receipts at Various Departments of Parks, Recreation and Conservation Facilities, Westchester County, New York. As set forth in the Contract No. PRC-1105 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition). In an effort to increase the number of prospective bidders, the Department also sent a copy of the Bid Notice to six (6) prospective vendors and twenty (20) vendors were also notified through the Empire State Purchasing Group website.

The bid was reviewed by the Department and it was determined that Rapid Armored Corporation submitted the sole bid in the amount of \$312,965.15 for the three year period and \$222,386.00 for the two-year option period, which will be exercised at the sole option of the County, upon prior written notice from the Commissioner of Parks to the Contractor.

The sole bidder has been investigated and it has been found that Rapid Armored Corporation:

- Performed satisfactory work in the past for the County.
- Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget

This contract is in the public's best interest because it will promote the safety of the general public by ensuring not only the secure transport of County funds but also the safety and security of the facilities and their personnel. Expenditures made pursuant to the proposed contract will be monitored by PRC staff through the County's on-line financial system. These records will be easily accessible by Finance, Budget and PRC staff and will be reviewed regularly to ensure that funds are expended appropriately.

This contract is for a term of three (3) years from April 23, 2017 through April 22, 2020 with one two-year renewal option, at the discretion of the County, for the term April 23, 2020 through April 22, 2022.

It is my recommendation that Contract No. PRC-1105 be awarded to Rapid Armored Corporation in the amount not to exceed \$312,965.15 for the initial three-year term and \$222,386.00 for the two-year option period, subject to appropriations.

KMO/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/13/2017 - LISA MUJAJ, SECRETARY

# RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that Contract No. PRC-1105 for Armored Car Services For Pick-Up of Daily Receipts at Various Departments of Parks, Recreation and Conservation Facilities, Westchester County, New York be and is hereby awarded to the sole bidder, Rapid Armored Corporation, 254 Scholes Street, Brooklyn, New York 11206 ( the “Contractor”), in the amount not to exceed \$312,965.15 for the term April 23, 2017 through April 22, 2020 and in the amount not to exceed \$222,386.00 for the two-year option to be exercised at the sole option of the County, for the term April 23, 2020 through April 22, 2022; and be it further

**RESOLVED**, that the authority to exercise the two-year option period is hereby delegated to the Commissioner of Parks, Recreation and Conservation, which may be exercised upon written notice to the Contractor; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement \$312,965.15  
 First Option \$222,386.00  
 TOTAL \$535,351.15

Agreement #

<i>Fund</i>	<i>Dept</i>	<i>Major Program, Program &amp; Phase Or Unit</i>	<i>Object/ Sub-Object</i>	<i>Trust Account</i>	<i>Dollars</i>	
165	42	1100	4380		\$85,825.00	2017
165	42	1100	4380		\$104,733.75	2018
165	42	1100	4380		\$107,963.10	2019
165	42	1100	4380		\$14,443.30	2020
165	42	1100	4380		\$96,749.70	2020 Option period
165	42	1100	4380		\$111,193.00	2021 Option period
165	42	1100	4380		\$14,443.30	2022 Option period

Budget Funding Year(s) 2017-2022 Start Date 4/23/2017 End Date 4/22/2022  
 (must match resolution)

Funding Source Tax Dollars x  
 State Aid \_\_\_\_\_  
\$535,351.15 Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

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