

Robert P. Astorino  
County Executive

Department of Social Services  
Kevin M. McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

54615

**DATE:** January 11, 2017

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Kevin McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Authority to enter into an agreement with Gavin & Lacy Consultants, LLC to conduct field investigations and searches to locate children in foster care placement that have been declared AWOL by the Westchester County Department of Social Services for the period from January 1, 2017 through December 31, 2017 in an amount not to exceed \$100,000 to be paid at a rate of \$85/hour for the service the consultant provides subject to appropriation

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Gavin & Lacy, LLC to conduct field investigations and searches to locate children in foster care placement that have been declared AWOL by the Westchester County Department of Social Services for the period from January 1, 2017 through December 31, 2017 in an amount not to exceed \$100,000 to be paid at a rate of \$85/hour for the service the consultant provides subject to appropriation.

The public purpose of the proposed agreement is returning youth to foster care.

The goals and objectives of this program are to return AWOL youth to foster care placement and work with them to assure appropriate future permanent discharge.

The goals and objectives are in the best interest of the County in terms of public health and public safety because returning youth to foster care will shelter them from delinquency, neglect and abuse.

The goals and objectives are in the County's best interests in terms of fiscal responsibility as the services provided by this program focus on assisting foster care youth to become independent and self-sufficient.

The goals and objectives will be tracked and monitored using performance measurement indicators developed by the Department. The consultant is required to submit to the Department quarterly statistical reports on all activities related to the program.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xviii) which exempts any procurement for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical mental and social wellbeing of the youth of Westchester County

The federal funds that will be used to pay for the program are provided to the County under the federal Social Service Block Grant. Accordingly, this procurement is exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule).

An appropriate resolution requesting your Honorable Board's approval to enter into the above stated agreement is attached herewith.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/09/07 - LISA M. H. SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with Gavin & Lacy Consultants, LLC to conduct field investigations and searches to locate children in foster care placement that have been declared AWOL by the Westchester County Department of Social Services for the period from January 1, 2017 through December 31, 2017 in an amount not to exceed \$100,000 to be paid at a rate of \$85 /hour for the service the Consultant provides; and be it further

**RESOLVED**, that this Agreement is subject to County Appropriation; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be charged/credited:

	FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub- Object	Trust Account	Dollars
2017	101	22	8900	5880	-	\$100,000

**Budget Funding Year(s):** 2017      **Start Date:** 1/1/2017      **End Date:** 12/31/2017

(must match resolution)

**Funding Source:**

Tax Dollars: 41%

**\$100,000**

State Aid: 37%

(must match resolution)

Federal Aid: 22%