

54347

DATE: January 5, 2017

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to exercise the third of its five options to renew an agreement with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners to provide Volunteer Recruitment and Recognition services in an amount not to exceed amount \$25,000 in County Tax Dollars, payable pursuant to an approved budget for the program period January 1, 2017 through December 31, 2017 (the "Third Amendment").

By resolution approved on March 20, 2014 (the "March 20th Resolution") your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Volunteer Recruitment and Recognition services (the "Program") for an amount not to exceed \$20,000 in County funds to be paid pursuant to an approved budget, for the program period January 1, 2014 through December 31, 2014, with the County having the sole option to renew the Agreement with the Contractor for up to five (5) additional one-year periods, subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter, by resolution approved on April 23, 2015 (the "April 23rd Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the first renewal option for the provision of the Program in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved budget, for the program period January 1, 2015 through December 31, 2015 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on June 02, 2016 (the "June 02nd Resolution") your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the second renewal option for the provision of the Program in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved budget, for the program period January 1, 2016 through December 31, 2016 (the "Second Amendment"). The Second Amendment was subsequently executed.

The County now seeks the approval of your Honorable Board to amend the agreement with the Contractor in order to exercise the third of the County's five options to renew the Agreement with the Contractor in an amount not to exceed \$25,000 in County tax dollars, payable pursuant to an approved budget for the program period commencing on January 1, 2017 through December 31, 2017 (the "Third Amendment").

During the past program year, about 300 volunteers were recruited and recognized.

Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement, as amended, shall remain in full force and effect.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/09/2017 USA MRJAS/SJ/EF/AY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") in order to exercise the third of its five options to renew the Agreement with the Contractor to provide Volunteer Recruitment and Recognition services (the "Program") for the program period January 1, 2017 through December 31, 2017 in an amount not to exceed \$25,000 in County Tax Dollars, payable pursuant to an approved budget; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement, as amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION, SECRETARY

Original Agreement: \$20,000
 First Amendment: \$25,000
 Second Amendment: \$25,000
 Third Amendment: \$25,000
 Total: \$95,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	24	1000	4380		\$25,000
Budget Funding Year(s) (must match resolution)	<u>2017</u>		Start Date	<u>1/1/17</u>	End Date	<u>12/31/17</u>
Funding Source	Tax Dollars		\$25,000			
	State Aid		\$0			
<u>\$25,000</u> (must match resolution)	Federal Aid		\$0			
	Other		\$0			

APPROVED BOARD OF ACQUISITION & CONTRACTS 01/02/2017 - LISA MRIJAJ, SECRETARY