

**54346**

**DATE:** January 5, 2017

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to enter into agreements with the four (4) entities listed in the attached Schedule "A to provide Livable Communities Regional Host services; for a total aggregate amount not-to-exceed \$101,000 in County funds, for the program period January 1, 2017 through December 31, 2017.

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The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into agreements (the "Agreements") with the four (4) entities (the "Contractors") listed in the attached Schedule A to provide Livable Communities Regional Host services (the "Program") for a total aggregate amount not-to-exceed \$101,000 in County funds; to be paid pursuant to an approved budget in the individual amounts also set forth in the attached Schedule A, for the program period January 1, 2017 through December 31, 2017, with the County having the sole option to renew the Agreements with the Contractors for up to one (1) additional one-year periods, subject to the prior approval of your Honorable Board.

The Agreements will serve a public purpose by providing County seniors with supportive services to help them maintain their presence in the community and avoid premature institutionalization.

The goals and objectives of the proposed Agreements shall be to offer opportunities to County seniors to engage in activities and projects that will reduce their isolation, increase their social and civic engagement and promote advocacy on their behalf.

The goals and objectives of the Agreements are in the County's best interests regarding fiscal responsibility as the services to be provided thereto will help delay premature institutionalization of County seniors, thereby saving County expenditures for the cost of same.

The goals and objectives shall be tracked and monitored through monthly reporting activities submitted by the Contractors and by the Department through onsite reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

The Westchester County Board of Legislators by Act No. 76-2014, adopted on May 5, 2014, authorized inter-municipal agreements with Westchester County municipalities, including the two municipalities included in the attached Schedule "A", in connection with the Program.

The proposed Agreements are exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof .

It should be noted that these Contractors have successfully implemented the program through prior agreements with the County.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/10/2017 - LIS/MRIJAS/SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to enter into agreements (the "Agreements") with the four (4) entities (the "Contractors") listed in the attached Schedule A to provide Livable Communities Regional Host services (the "Program") for a total aggregate amount not-to-exceed \$101,000 in County funds, to be paid pursuant to an approved budget, in the individual amounts also set forth in the attached Schedule A, for the program period January 1, 2017 through December 31, 2017; and be it further

**RESOLVED,** that the County at its sole option may renew the agreements with the Contractors for up to one (1) additional one-year periods, subject to the prior approval of the Westchester County Board of Acquisition & Contract; and be it further

**RESOLVED,** that the Agreements are subject to County appropriations; and be it further

**RESOLVED,** that the Agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractors, then the Contractors shall have the right to terminate the Agreements upon reasonable prior written notice; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686S	4380	T686	\$101,000.00
Budget Funding Year(s) (must match resolution)	<u>2017</u>		Start Date	<u>1/1/17</u>	End Date	<u>12/31/17</u>
Funding Source	Tax Dollars		<u>\$ 101,000.00</u>			
<u>\$101,000.00</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/10/2017 - LISA MURPHY, SECRETARY

**SCHEDULE "A"**

<b><u>CONTRACTOR</u></b>	<b><u>NOT-TO-EXCEED COUNTY FUNDS</u></b>
City of New Rochelle	\$10,000.00
City of Yonkers	\$20,000.00
Family Services of Westchester, Inc.	\$35,000.00
Westchester Jewish Community Services, Inc.	<u>\$36,000.00</u>
<b>TOTAL:</b>	<b>\$101,000.00</b>

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/10/2017 LISA MRJAN, SECRETARY