

**54340**

**DATE:** January 5, 2017

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend its Agreement with the Westchester Public/Private Membership Fund for Aging Services, Inc. for the provision of the Telehealth Intervention Programs for Seniors services to Westchester County seniors in order to exercise the third of its five options to renew the Agreement for the program period commencing on January 1, 2017 and continuing through December 31, 2017 in amount not-to-exceed \$280,000 in County funds, subject to an approved budget.

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By resolution approved on March 20, 2014 your Honorable Board authorized the County of Westchester, (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an agreement (the "Agreement") with the Westchester Public/Private Membership Fund for Aging Services, Inc. (the "Contractor") to provide the Telehealth Intervention Programs for Seniors services (the "Program"), to Westchester County seniors for an amount not to exceed \$250,000 in County funds, subject to an approved budget for the program period January 1, 2014 through December 31, 2014, with the County having the sole option to renew the Agreement with the Contractor for up to five (5) additional one-year periods subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter by resolution approved on April 9, 2015 (the "April 9<sup>th</sup> Resolution"), your Honorable Board authorized the County to amend its Agreement with the Contractor to provide the Program services in order to exercise the first of its five (5) options to renew the Agreement for the period commencing on January 1, 2015 through December 31, 2015, for an amount not to exceed \$250,000 in County funds, subject to an approved budget. The First Amendment was executed.

Thereafter by resolution approved on March 10, 2016 (the "March 10<sup>th</sup> Resolution"), your Honorable Board authorized the County to amend its Agreement with the Contractor to provide the Program services in order to exercise the second of its five (5) options to renew the Agreement for the period commencing on January 1, 2016 through

December 31, 2016, for an amount not to exceed \$250,000 in County funds, subject to an approved budget (the "Second Amendment"). The Second Amendment was subsequently executed.

The County now seeks the approval of your Honorable Board to amend its Agreement with the Contractor to provide the Program in order to exercise the third of its five options to renew the Agreement for the period commencing on January 1, 2017 through December 31, 2017 in an amount not-to-exceed \$280,000 in County funds, subject to a budget for the program period that has been approved by the Budget Department (the "Third Amendment").

It should be noted that the not-to-exceed amount for the 2017 program year increased by \$30,000. The additional funds will be used to expand services to seniors. For the prior contract year, 9,942 contacts were made.

The agreement with the Contractor is exempt from the Westchester County Procurement Policy pursuant to Section 3 (a) (xix) thereof.

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement would remain in full force and effect.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MJ/SJ

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the 'County') acting by and through its Department of Senior Programs & Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with the Westchester Public/Private Membership Fund for Aging Services, Inc. (the "Contractor") to provide Telehealth Intervention Programs for Seniors services (the "Program") to Westchester County Seniors, in order to exercise the third of its five options to renew the Agreement with the Contractor for the program period commencing on January 1, 2017 and continuing through December in an amount not-to-exceed \$280,000 in County funds, to be paid subject to a budget for the program period that has been approved by the Budget Department; and be it further

**RESOLVED,** that except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement would remain in full force and effect; and be it further.

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$250,000  
 First Amendment: \$250,000  
 Second Amendment: \$250,000  
 Third Amendment: \$280,000  
 Total: \$1,030,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686S	4380	T686	\$280,000
Budget Funding Year(s) (must match resolution)	2017		Start Date	1/1/17	End Date	12/31/17
Funding Source	County Tax Dollars		<u>\$280,000</u>			
<u>\$280,000</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/15/2017 -- LISA MRIJAJ, SECRETARY