

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe M. Gille
First Deputy Commissioner

54071

Date: December 23, 2016

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

John B. McCaffrey
Chief Information Officer

SUBJECT: Resolution authorizing the County to amend an Agreement with Accuity Asset Verification Services (“AVS”) for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases for the term November 1, 2013 through October 31, 2016 for an amount not to exceed \$816,464 (the “Agreement”) by extending the term thereof for an additional seven months to end on May 31, 2017 and by increasing the not to exceed amount by \$119,868 from an amount not to exceed \$816,464 to a new total not to exceed \$936,332 to be paid pursuant to an approved budget and subject to appropriation.

Through Resolution approved on November 21, 2013, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services, to enter into an agreement for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases for the term November 1, 2013 through October 31, 2016 for an amount not to exceed \$816,464 (the “Agreement”). The agreement was subsequently executed.

Authority is now requested from your Honorable Board to amend the aforesaid agreement with Accuity Asset Verification Services (“AVS”) by: 1) extending the term thereof for an additional seven months to end on May 31, 2017; and 2) increasing the not to exceed amount by \$119,868 from an amount not to exceed \$816,464 to a new total not to exceed \$936,332 to be paid pursuant to an approved budget and subject to appropriation. This extension is being requested in order for the Department to prepare a Request for Proposals for bank clearance services and to allow time for proposals to be received and reviewed. The Department expects to complete the RFP process during the extended time. Accordingly, the Department believes it may use the exemption from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) based on exigency, because the Department requires this service while the RFP process is carried out.

The services to be provided pursuant to the proposed agreement will aid in uncovering fraud resource based cases and will expedite the bank clearance process for those eligible for Department services. The agreement will continue to provide automated efficiency to the workflow associated with processing the information required for the County to make a financial determination of eligibility. Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect.

Your approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/19/2017 - LISA MRJAS SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services and the Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an Agreement with Accuity Asset Verification Services (“AVS”) for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases for the term November 1, 2013 through October 31, 2016 in an amount not to exceed \$816,464 (the “Agreement”) by: 1) extending term thereof by seven (7) months to end on May 31, 2017; and 2) increasing the not to exceed amount by \$119,868 from an amount not to exceed \$816,464 to a new total not to exceed \$936,332 to be paid pursuant to an approved budget; and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that this agreement is subject to County Appropriations; and be it further

RESOLVED, That this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for reasonable time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this agreement or to renegotiate the amounts and rates approved herein. If the County Subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to take such actions and execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$816,464
This Amendment **\$119,868**
TOTAL: \$936,332

Account to be charged/credited

	FUND	AGENCY	CAPITAL PROJECT/ORG.	OBJECT/SUB OBJECT	TRUST ACCOUNT	ACTIVITY	DOLLARS
2016	101	22	4000	4420	-----	6000	\$34,248
2017	101	22	4000	4420	-----	6000	\$85,620

Budget Funding Year(s): 2016-17 **Start Date:** N/A **End Date:** 5/31/17
(must match Resolution)

Funding Source **Tax Dollars:** 61%
\$119,868 **State Aid:** 0%
(must match resolution) **Federal Aid:** 39%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/19/2017 - LISA M. UAJ, SECRETARY