

[53965]

DATE: December 15, 2016

TO: Board of Acquisition and Contract

FROM: Mark S. Herceg, Ph.D., Commissioner
Department of Community Mental Health

SUBJECT: Authority to enter into an agreement with The Mental Health Association of Westchester County, Inc., pursuant to which it will provide the County with housing services and supportive services for homeless persons, for an amount not-to-exceed \$423,507.00, for the period from January 1, 2017 through December 31, 2017.

Authority is requested for the County of Westchester (the "County") to enter into an agreement with The Mental Health Association of Westchester County, Inc. ("MHA"), pursuant to which MHA will provide the County with, 1.) a rental assistance program for the homeless, and 2.) supportive services for the homeless for both, a.) those persons in the units that are to be provided through the rental assistance program, and b.) those persons in specified units that are provided by the Municipal Housing Authority of the City of Yonkers (collectively, the "Services"), for a term commencing on January 1, 2017 and continuing through December 31, 2017, for an amount not-to-exceed \$423,507.00. The target population for the Services is homeless persons who meet the disability and homelessness criteria for admission to a United States Department of Housing and Urban Development ("HUD") Rental Assistance program, as specified in the applicable HUD regulations, including those in 24 C.F.R. Part 578. The primary disability for each such person will be mental health or co-occurring (mental health/substance abuse) disabilities.

On November 21, 2016, the County, acting by and through the Department of Community Mental Health (the "Department"), issued a request for proposals that solicited proposals from vendors to provide the Services (the "RFP"). In response to the RFP, the Department received three (3) proposals. The Department had three (3) individuals review these proposals and evaluate them based upon the evaluation criteria specified in the RFP. The result of this review and evaluation was that the proposal from MHA received the highest score and was, accordingly, ranked first. The Department conducted an analysis of the cost proposal from MHA and found that it is reasonable. Based on the Department's review of the proposal from MHA and MHA's performance under previous contracts with the County, the Department is satisfied that it is a responsible vendor for these services.

The proposed agreement will serve a public purpose by providing the County with housing services and supportive services for homeless persons with mental health or co-occurring (mental health/substance abuse) disabilities.

The goal and objective of the proposed agreement is to provide the County with housing services and supportive services for homeless persons with mental health or co-occurring (mental health/substance abuse) disabilities.

The goal and objective of the proposed agreement is in the best interests of the County in terms of public health and safety, as the County having the housing services and supportive services it needs in order to help individuals with mental health or co-occurring (mental health/substance abuse) disabilities will ultimately help ensure the health and safety of such persons.

The goal and objective of the proposed agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the attached Resolution.

MSH/APR/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS 12/22/2016 USM MARIJAS SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Community Mental Health, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with The Mental Health Association of Westchester County, Inc. ("MHA"), pursuant to which MHA will provide the County with, 1.) a rental assistance program for the homeless, and 2.) supportive services for the homeless for both, a.) those persons in the units that are to be provided through the rental assistance program, and b.) those persons in specified units that are provided by the Municipal Housing Authority of the City of Yonkers (collectively, the "Services"), for a term commencing on January 1, 2017 and continuing through December 31, 2017, for an amount not-to-exceed \$423,507.00 (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contractor, then the contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	26	490S	4380	T490	139,577
263	26	343S	4380	T343	283,930
263	26	490S	9852	T490	139,577
263	26	343S	9855	T343	283,930

Budget Funding Year(s): _____ Start Date: 01/01/17 End Date: 12/31/17
(must match resolution)

Funding Source Tax Dollars: _____
 State Aid: _____
\$423,507.00 Federal Aid: 139,577
 (must match resolution) Other: 283,930(IDA with DSS)