

Robert P. Astorino
County Executive

Department of Social Services
Kevin M. McGuire, Commissioner

53963

DATE: December 5, 2016

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Request for authority to enter into an agreement with ENT and Allergy Associates, LLP for an On-the-Job Training (“OJT”) contract for the employer to hire and train new staff between 11/30/2015 and 10/31/2016, for a total cost to the County not to exceed \$59,655.45.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement ENT and Allergy Associates, LLP for an OJT contract for the employer to hire and train new staff for the period from 11/30/2015 through 10/31/2016, for a total cost to the County not to exceed \$59,655.45.

The application for OJT was delayed due to the unfamiliarity of the contractor with the County’s contracting process.

The proposed agreement will serve a public purpose by helping long-term unemployed individuals obtain the necessary training to re-enter the workforce and start their path toward self-sufficiency.

The goals and objectives of the proposed agreement are to help long-term unemployed individuals regain employment and no longer rely on government assistance by providing them with the necessary space to attend training locally.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility because participants in this program will attend training that will help them re-enter the workforce and no longer rely on government assistance.

The goals and objectives of the proposed agreements will be tracked and monitored through the Westchester-Putnam Workforce Development Board staff.

An appropriate resolution is herewith attached for your Honorable Board's consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/22/2016 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with ENT and Allergy Associates, LLP for an OJT contract for the employer to hire and train new staff for the period from 11/30/2015 through 10/31/2016 for a total amount not to exceed \$59,655.45; and be it further

RESOLVED, that this Contract is subject to County Appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	559P	7338	T559	\$59,655.45

Budget Funding Year(s): 2015 (Grant Year) Start Date: 11/30/2015 End Date: 10/31/2016

(Must match resolution)

Funding Source

Tax Dollars:

State Aid:

\$59,655.45

Federal Aid: 100%

(Must match resolution)

Other: