



**Office of the District Attorney
County of Westchester**

MEMORANDUM

53886

December 7th 2016

TO: HONORABLE MEMBERS
BOARD OF ACQUISITION AND CONTRACT

FROM: JAMES McCARTY
ACTING DISTRICT ATTORNEY

RE: RESOLUTION AUTHORIZING THE COUNTY OF WESTCHESTER TO
RETROACTIVELY ENTER INTO AN AGREEMENT WITH THE NEW YORK
STATE OFFICE OF VICTIMS SERVICES TO ACCEPT A GRANT IN THE
AMOUNT OF \$247,046. FOR THE DISTRICT ATTORNEY'S OFFICE TO
PROVIDE VARIOUS SERVICES TO ASSIST CRIME VICTIMS FOR THE
PROGRAM PERIOD OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016,
PURSUANT TO AN APPROVED BUDGET

Authority is sought for the County of Westchester to retroactively enter into an agreement with the New York State Office of Victims Services ("OVS") to accept a grant (the "Grant") in the amount of \$247,046 in state and federal pass through funds for the District Attorney's Office to provide various services to assist crime victims for the program period October 1, 2015 through September 30, 2016 (the "Agreement"). Pursuant to the terms of the Agreement, the County will be required to contribute \$10,684 in matching funds towards this program.

It should be noted that in previous years a portion of the funding received through this Grant has been used to hire a trauma therapist to provide psychotherapy services to crime victims. However, during this grant period, despite issuing three (3) separate RFPs for these services, this office was unable to procure a therapist that met our stringent requirements. The time required to conduct these procurements has resulted in this resolution being submitted at this late date.

The public purpose of the Grant is to protect and extend the rights and needs of all innocent victims of crime in New York State. Funding from the OVS Grant also expands and facilitates the coordination of services and assistance available from federal, state and local government agencies as well as other agencies, shelters and organizations.

The goal of the Grant is to continue to provide a centralized, accessible crime victims' assistance unit within the Westchester County District Attorney's Office. This unit provides all direct services and benefits offered by the OVS. These services include compensation claim assistance, on-site counseling, and follow-up contact with victims, criminal justice support and advocacy and personal advocacy to victims.

This Agreement will be monitored by the adherence to the work plan outlined by OVS which will be documented in the quarterly fiscal and programmatic reports submitted to OVS.

The Agreement to accept the grant funds does not constitute a procurement and as such is not subject to the requirements of the County Procurement Policy.

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b), has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, your Board's approval of the attached resolution is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACTS 05/21/18 LISI PIJAJ, SECRETARY

RESOLUTION

Upon communication from the Acting District Attorney, be it hereby

RESOLVED, that the County of Westchester is authorized to retroactively enter into an agreement with the New York State Office of Victim Services (“OVS”) to accept a grant in the amount of \$247,046 for the District Attorney’s Office to provide various services to assist crime victims for the program period October 1, 2015 through September 30, 2016, pursuant to an approved budget (the “Agreement”); and be it further

RESOLVED, that pursuant to the terms of the Agreement, the County shall contribute \$10,684 in matching funds; and be it further

RESOLVED, that the Acting District Attorney or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents necessary to effectuate the purposes hereof.

Agreement #

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	37	635Q	9854	T635	\$49,409
263	37	635Q	9853	T635	\$197,637
101	37	0010	4912		\$10,684

Budget Funding Year(s) 2016 Start Date 10/01/2015 End Date 09/30/2016
 (must match resolution)

Funding Source Tax Dollars \$10,684 _____

State Aid \$49,409 _____

\$257,730 Federal Aid \$197,637 _____

 (must match resolution)

Other _____