



Westchester Community College

State University of New York

53773

December 7, 2016

To: The Honorable Board of Acquisition and Contract

From: Belinda S Miles, President
Westchester Community College

Re: Authorization to Enter into an Agreement with Summit Security Services, Inc. for Security Guard Services at Westchester Community College, New York through the New York State Contract Award Number 22436, for the period of January 1, 2017 through July 23, 2017, in an amount not to exceed \$1,289,015. (Contract No. WCC-15-620)

Pursuant to Section 104 of the New York General Municipal Law, the County is able to obtain services directly through the New York State Office of General Services as an alternative to public bidding. New York State Contract Award Number 22436 with Summit Security Services, Inc. provides for Security Guard Services. This contract has an expiration date of July 23, 2017. The State and Summit are currently in negotiations to extend this agreement but the negotiations have not yet been finalized,

Therefore, I recommend that the County enter into an agreement with Summit Security Services, Inc., 390 RXR Plaza, Uniondale, New York 11556 ("Summit") for Security Guard Services at Westchester Community College, New York through the New York State Contract Award Number 22436, for the period of January 1, 2017 through July 23, 2017, in an amount not to exceed \$1,289,015.

The objective of this contract is to maintain a security presence at various Westchester Community College locations throughout Westchester County.

This contract is in the public's best interest because it will promote the health and safety of the general public by supplementing the County's full time security forces in order to provide adequate coverage at Westchester Community College building.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

An appropriate Resolution to accomplish the foregoing is attached.

RESOLUTION

Contract No. WCC-15-260

Upon communication from the President, Westchester Community College, be in hereby

RESOLVED, that the President, Westchester Community College, is authorized to enter into an agreement with Summit Security Service, Inc., 390 RXR Plaza, Uniondale, New York 11556 for Security Guard Services at Westchester County, New York, through the New York State Contract Award Number 22436 (“NYSOGS Contract Award No. 22436”), for the period of January 1, 2017 through July 23, 2017, in an amount not to exceed \$1,289,015 payable in accordance with an approved budget and at the rates contained in NYSOGS Contract Award No. 22436; and be it further

RESOLVED that the County Executive or his duly authorized designee is authorized to execute any instruments and to take any actions reasonably necessary to implement this Resolution

Account to be
Charged/credited

2016/2017:

Main Campus
Lakeland
Peekskill & Mahopac
WAW
Ursuline School
Port Chester
Ossining
Cross County
Mt. Vernon
EOC

Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
010	34	0245	4390			\$969,269
010	34	0510	4390			\$5,937
701	78	8191	4390			\$68,851
701	78	8121	4390			\$12,955
701	78	8206	4390			\$5,937
701	78	8207	4390			\$6,679
701	78	8211	4390			\$54,625
701	78	8216	4390			\$61,335
701	78	8221	4390			\$58,861
703	79	9110	4390			\$44,566

Budget Funding Years 2016/2017
(must match resolution)

Start Date: January 1, 2017

End Date: July 23, 2017

2016/17

Funding Source

Tax Dollars \$296,473
State Aid \$360,924
Federal Aid
Other \$631,618 (Tuition)
Total 2016/17: \$

Grand Total \$1,289,015

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/29/2016 - LISA MRIJAJ, SECRETARY