

53726

Date: December 5, 2016

To: Board of Acquisition and Contract

From: Thomas J. Lauro, P.E., Commissioner
Department of Environmental Facilities

RE: Authority to sign each "NetDMR Subscriber Agreement" from the New York State Department of Environmental Conservation that will enable an identified employee of the County's Department of Environmental Facilities to use the "NetDMR" system for one or more identified National Pollutant Discharge Elimination System permits.

The New York State Department of Environmental Conservation ("NYSDEC") is overseeing the state-level implementation of a new, online system from the United States Environmental Protection Agency called "NetDMR," through which holders of National Pollutant Discharge Elimination System ("NPDES") permits, such as the County of Westchester (the "County"), can comply with the associated reporting requirements concerning Discharge Monitoring Reports ("DMRs"). NetDMR is replacing the current, paper-based reporting system, which can only continue to be used by entities that have provided sufficient justification to, and obtained prior approval from, NYSDEC.

In order for the individual employees of the County's Department of Environmental Facilities ("DEF") who handle such reporting matters to use NetDMR, each such employee must execute a "NetDMR Subscriber Agreement".

Under the terms of the NetDMR Subscriber Agreement, before such an individual employee can execute the agreement (in Section "F" thereof), it must first be signed by the "Responsible Official" (in Section "E" thereof) who has the authority to sign NPDES permit applications, reports, and other permit-required submittals, such as DMRs. For the purposes of the NetDMR Subscriber Agreement, the "Responsible Official" is the Commissioner of DEF.

Accordingly, authority is respectfully requested from your Honorable Board for the County to sign Section "E" of each NetDMR Subscriber Agreement from the NYSDEC, as the "Responsible Official", which will enable an identified employee of DEF to execute Section "F" of the NetDMR Subscriber Agreement and thereafter use the NetDMR system for one or more identified NPDES permits, on the terms specified in the NetDMR Subscriber Agreement that is attached hereto and made a part hereof as Appendix "1".

Each NetDMR Subscriber Agreement will serve a public purpose by enabling the County, through the work of an identified DEF employee, to comply with the reporting requirements concerning DMRs that are associated with one or more of the County's NPDES permits.

The goal and objective of each NetDMR Subscriber Agreement is to enable the County, through the work of an identified DEF employee, to comply with the reporting requirements concerning DMRs that are associated with one or more of the County's NPDES permits.

The goal and objective of each NetDMR Subscriber Agreement is in the best interests of the County in terms of health and the environment, as it will enable the County, through the work of an identified DEF employee, to comply with the reporting requirements concerning DMRs that are associated with one or more of the County's NPDES permits.

The goal and objective of each NetDMR Subscriber Agreement will be tracked and monitored by the staff of DEF.

TJL/MC/bdm/nm

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
12/22/2016 - LISA BRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities, be it hereby

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to sign Section “E” of each “NetDMR Subscriber Agreement” from the New York State Department of Environmental Conservation, as the “Responsible Official”, which will enable an identified employee of the County’s Department of Environmental Facilities to execute Section “F” of the NetDMR Subscriber Agreement and thereafter use the NetDMR system for one or more identified National Pollutant Discharge Elimination System permits, on the terms specified in the “NetDMR Subscriber Agreement” that is attached hereto and made a part hereof as Appendix “1”; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars

Budget Funding Years: _____ Start Date: _____ End Date: _____
 (must match resolution)

Funding Source _____ Tax Dollars: _____
 _____ State Aid: _____
 _____ Federal Aid: _____
 (must match resolution) Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACTS 12/22/2018 ES/MP/JAS/SECRETARY

APPENDIX "1"

[ATTACHED, STARTING ON NEXT PAGE]

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/22/2016 - LISA MRIJAJ, SECRETARY