

**53606**

December 7, 2016

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor  
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to exercise the option to extend the license agreement with Saxdale Rest. Corp. for the food and refreshment concession at Saxon Woods Golf Course for the period of January 1, 2017 through December 31, 2021.

By Resolutions dated December 1, 2011 and January 19, 2012, the Board of Acquisition and Contract granted authority for the County of Westchester to enter into a license agreement with Saxdale Rest. Corp., ("Saxdale"), 315 Mamaroneck, New York for the food and refreshment concession at Saxon Woods Golf Course through December 31, 2016 with the sole option of the County to extend the license from January 1, 2017 through December 31, 2021.

Authority is now requested to exercise the option to extend the License Agreement for the period of January 1, 2017 through December 31, 2021. As consideration for the privilege of operating this License, Saxdale shall pay the following annual license fee:

<u>Period</u>	<u>License Fee</u>
January 1, 2017 through December 31, 2017	\$70,000
January 1, 2018 through December 31, 2018	\$71,000
January 1, 2019 through December 31, 2019	\$72,000
January 1, 2020 through December 31, 2020	\$73,000
January 1, 2021 through December 31, 2021	\$74,000.

In addition to the license fees above, Saxdale shall undertake the following capital improvements valued at \$51,500 to be completed no later than December 31, 2017:

<u>Improvement</u>	<u>Estimated Cost</u>
Upgrade and revise point of sale system	\$ 7,500
Reset and repoint bluestone in patio area	\$12,500
Upgrade air conditioning	\$10,000
Remove windows, furnish and install doors	\$12,000
<u>Install underground electric and lighting to patio</u>	<u>\$ 9,500</u>
Total	\$51,500

The public purpose of this agreement is to provide food and refreshment service to golfers at Saxon Woods Golf Course. The goal of this agreement is to provide revenue to the County and provide an important amenity in support of the park facility.

The objective of this agreement will be tracked and monitored by observations and interactions with staff and site visits.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/29/2016 - LISA M. NAJAJ, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to exercise the option and extend the license agreement with Saxdale Rest. Corp., 315 Mamaroneck Road, Scarsdale, New York, for the food and refreshment concession at Saxon Woods Golf Course, Scarsdale, New York for the period of January 1, 2017 through December 31, 2021; and be it further

**RESOLVED**, that as consideration for the privilege of operating this License, Saxdale Rest. Corp. shall pay to the County a license fee consisting of following:

<u>Period</u>	<u>License Fee</u>
January 1, 2017 through December 31, 2017	\$70,000
January 1, 2018 through December 31, 2018	\$71,000
January 1, 2019 through December 31, 2019	\$72,000
January 1, 2020 through December 31, 2020	\$73,000
January 1, 2021 through December 31, 2021	\$74,000; and be it further

**RESOLVED**, that in addition to the License Fee above, Saxdale Rest. Corp shall complete the following improvements valued at \$51,500 to be completed no later than December 31, 2017:

<u>Improvement</u>	<u>Estimated Cost</u>
Upgrade and revise point of sale system	\$ 7,500
Reset and repoint bluestone in patio area	\$12,500
Upgrade air conditioning	\$10,000
Remove windows, furnish and install doors	\$12,000
<u>Install underground electric and lighting to patio</u>	<u>\$ 9,500</u>
Total	\$51,500; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Original Agreement \$303,230  
 First Amendment \$0  
**This Amendment \$360,000**  
 TOTAL \$663,230

Agreement #

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	3200	9246		70,000	2017
165	42	3200	9246		71,000	2018
165	42	3200	9246		72,000	2019
165	42	3200	9246		73,000	2020
165	42	3200	9246		74,000	2021

Budget Funding Year(s) 2017-2021 Start Date 01-01-17 End Date 12-31-21  
 (must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
 State Aid \_\_\_\_\_  
**\$ 360,000** Federal Aid \_\_\_\_\_

(must match resolution) Other Revenue

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/29/2016 - USA MARIJAJ, SECRETARY