

[53497]

DATE: November 22, 2016

TO: Board of Acquisition and Contract

FROM: Mark S. Herceg, Ph.D.,  
Commissioner, Department of Community Mental Health

SUBJECT: Authority to enter into an agreement with Mental Health Empowerment Project, Inc., pursuant to which it will provide services for the operation and management of a drop-in center and programs providing various peer advocacy services and outreach services, for an amount not-to-exceed \$1,651,145, for the period from January 1, 2017 through December 31, 2021.

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Authority is requested for the County of Westchester (the "County") acting by and through its Department of Community Mental Health (the "Department"), to enter into an agreement with Mental Health Empowerment Project, Inc. ("MHEP"), pursuant to which Mental Health Empowerment Project, Inc will provide services for the operation and management of a drop-in center and programs providing various peer advocacy services and outreach services, for an amount not-to-exceed \$1,651,145 for the period from January 1, 2017 through December 31, 2021 (the "Agreement").

The proposed Agreement will be funded with the State aid granted to the County by the New York State Office of Mental Health for such work.

On August 31, 2016, the Department, issued a Request for Proposals ("RFP"), which solicited proposals from vendors to provide the aforementioned services. In response to the RFP, the Department received one (1) proposal, and that was from MHEP. The Department reviewed this proposal and evaluated it based upon the evaluation criteria specified in the RFP. Based on the Department's review of the proposal from MHEP, the Department is satisfied that MHEP is a responsible vendor for these services.

The proposed Agreement will serve a public purpose by providing the County with services for the operation and management of a drop-in center and programs providing various peer advocacy services and outreach services.

The goal and objective of the proposed Agreement is to provide the County with services for the operation and management of a drop-in center and programs providing various peer advocacy services and outreach services..

The goal and objective of the proposed Agreement is in the best interests of the County in terms of public health and safety, as the County having the services it needs in order to operate and manage a drop-in center and programs to provide various peer advocacy services and outreach services.

The goals and objectives of the proposed Agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the attached Resolution.

MSH/TP/JRC

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/15/2018 - LISA MARIJAJ, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Community Mental Health, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Mental Health Empowerment Project, Inc ("MHEP"), pursuant to which MHEP will provide services for the operation and management of a drop-in center and programs providing various peer advocacy services and outreach services, for an amount not to exceed \$1,651,145, for the period from January 1, 2017 through December 31, 2021 (the "Agreement"); and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

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Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	26	177S	4380	T177	330,229
263	26	177T	4380	T177	330,229
263	26	177U	4380	T177	330,229
263	26	177V	4380	T177	330,229
263	26	177W	4380	T177	330,229
263	26	177S	9854	T177	330,229
263	26	177T	9854	T177	330,229
263	26	177U	9854	T177	330,229

263	26	177V	9854	T177	330,229
263	26	177W	9854	T177	330,229

Budget Funding Year(s): 5 Start Date: 1/1/17 End Date: 12/31/21  
(must match resolution)

Funding Source Tax Dollars:  
State Aid: \$1,651,145  
\$1,651,145 Federal Aid: \_\_\_\_\_  
(must match resolution) Other: \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/15/2016 - LISA MRIJAJ, SECRETARY