

53306

DATE: November 9, 2016

TO: Board of Acquisition and Contract

FROM: Kevin Cheverko
Commissioner of Correction

RE: **Resolution authorizing the County Of Westchester to amend its agreement with Public Safety Psychology, PLLC for psychological testing of correction officer candidates commencing January 1, 2015 and expiring December 31, 2015 with four (4) options for the County, to exercise the second renewal option and increase the not-to-exceed amount of the agreement by \$41,000 to a new total of \$143,000.**

On November 20, 2014, your Honorable Board approved a Resolution authorizing the County of Westchester to enter into an agreement with Public Safety Psychology, PLLC, for psychological testing of correction officer candidates commencing January 1, 2015 and expiring December 31, 2015, for a not-to-exceed amount of \$41,000, subject to County renewal for up to four (4) one (1) year periods (the "Agreement").

On August 12, 2015, your Honorable Board approved a Resolution authorizing the County to amend the Agreement by increasing the amount payable by \$20,000 to a new total amount not to exceed \$61,000.

On May 26, 2016 your Honorable Board authorized the County to further amend the Agreement to exercise the County's first renewal option for the period from January 1, 2016 through December 31, 2016, and increase the aggregate not to exceed amount over the contract term by \$41,000 to a new total amount not to exceed \$102,000, payable pursuant to an approved budget.

Authority is now requested for the County to exercise the second renewal option and increase the not-to-exceed amount of the agreement by \$41,000 to a new total of \$143,000, and to extend the term of the agreement for an additional one-year period, from January 1, 2017 through December 31, 2017.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) viii of the Policy.

The goals and objectives of this agreement are to effectively and comprehensively screen potential correction officer candidates for psychological suitability prior to offering employment at the Department of Correction. Through a multi-year contract, DOC will benefit from continuity with a vendor that will be familiar with the Department's expectations concerning its workforce.

The goals will be tracked by direct contact between the Special Investigations Unit and the vendor, spot checks of the screening process (i.e. ensuring that candidates are examined for the full duration of time required under the contract), firsthand review of all final reports and invoices generated by vendor by Special Assistant to Commissioner.

The public purpose is to ensure that the Department of Correction successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional setting.

Accordingly, approval of the attached resolution is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 2018-2016 - CAMPUJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Correction, is hereby authorized to amend its agreement with Public Safety Psychology, PLLC for psychological testing of correction officer candidates commencing January 1, 2015 and expiring December 31, 2015, for a not-to-exceed amount of \$61,000 subject to County renewal for up to four (4) one (1) year periods, to exercise the County's second renewal option for the period from January 1, 2017 through December 31, 2017, and increase the aggregate not to exceed amount over the contract term by \$41,000 to a new total amount not to exceed \$143,000, payable pursuant to an approved budget; and be it further

RESOLVED that all other terms and conditions of the agreement, as amended, shall remain the same; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	35	1000	4380		\$41,000

Budget Funding Year(s) 2017 Start Date 01/01/2017 End Date 12/31/2017

(must match resolution)

Funding Source Tax Dollars \$41,000.00

State Aid _____

\$ 41,000 Federal Aid _____

(must match resolution)

Other _____