

53018

DATE: October 21, 2016

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey, Chief Information Officer  
Department of Information Technology

RE: AUTHORITY FOR THE COUNTY OF WESTCHESTER TO AMEND AN AGREEMENT (IT-1300) WITH CAROUSEL INDUSTRIES OF NORTH AMERICA, INC., FOR THE PROVISION OF MAINTENANCE SERVICES NECESSARY FOR THE OPERATION OF THE COUNTY'S ENHANCED 911 SYSTEM, BY, A.) EXTENDING THE TERM OF THE AGREEMENT TO A NEW TERMINATION DATE OF JANUARY 9, 2018, AND B.) INCREASING THE NOT-TO-EXCEED AMOUNT OF THE AGREEMENT BY \$916,717.10, TO A NEW TOTAL NOT-TO-EXCEED CONTRACT AMOUNT OF \$4,739,777.63, TO PAY FOR SERVICES TO BE PROVIDED DURING THE EXTENDED TERM.

---

BACKGROUND:

- By a resolution approved on January 17, 2013, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (IT-1300) with Carousel Industries of North America, Inc. ("Carousel"), pursuant to which Carousel was to provide maintenance for all of the Customer Premise Equipment ("CPE") that is part of each Public Safety Answering Point ("PSAP"), as well as for the overall Cassidian System, in the County's Enhanced 911 system (the "Maintenance Services"), for the period from January 10, 2013 through January 9, 2014, for a total amount not to exceed \$930,912.00, payable in two (2) bi-annual payments, at rates not-to-exceed those specified in Carousel's New York State Office of General Services Contract Number PT64255 ("NYS OGS PT64255"). IT-1300 was subsequently executed.
- By a resolution approved on February 27, 2014, your Honorable Board authorized the County to amend IT-1300 by, a.) extending the term of IT-1300 by six months, to a new termination date of July 9, 2014, and b.) increasing the not-to-exceed amount of IT-1300 by \$450,657.00, to a new total not-to-exceed amount of \$1,381,569.00, to pay for services to be provided during the extended term (the "First Amendment"). The First Amendment was subsequently executed.
- By a resolution approved on October 23, 2014, your Honorable Board authorized the County to amend IT-1300, as amended by the First Amendment, by, a.) extending the term of IT-1300, as amended by the First Amendment, by twelve months, to a new termination date of July 9, 2015, and b.) increasing the not-to-exceed amount of IT-1300, as amended by the First Amendment, by \$1,025,076.03, to a new total not-to-exceed amount of \$2,406,645.03,

to pay for services to be provided during the extended term (the "Second Amendment"). The Second Amendment was subsequently executed.

- By a resolution approved on August 19, 2015, your Honorable Board authorized the County to amend IT-1300, as amended by the First Amendment and the Second Amendment, by, a.) extending the term of IT-1300, as amended by the First Amendment and the Second Amendment, by six months, to a new termination date of January 9, 2016, and b.) increasing the not-to-exceed amount of IT-1300, as amended by the First Amendment and the Second Amendment, by \$490,594.00, to a new total not-to-exceed amount of \$2,897,239.03, to pay for services to be provided during the extended term (the "Third Amendment"). The Third Amendment was subsequently executed.
- By a resolution approved on December 10, 2015, your Honorable Board authorized the County to amend IT-1300, as amended by the First Amendment, the Second Amendment, and the Third Amendment, by, a.) extending the term of IT-1300, as amended by the First Amendment, the Second Amendment, and the Third Amendment, by twelve months, to a new termination date of January 9, 2017, and b.) increasing the not-to-exceed amount of IT-1300, as amended by the First Amendment, the Second Amendment, and the Third Amendment, by \$925,821.50, to a new total not-to-exceed amount of \$3,823,060.53, to pay for services to be provided during the extended term (the "Fourth Amendment"). The Fourth Amendment was subsequently executed.
- The Department of Information Technology (the "Department") continues to require the Maintenance Services in order to preserve stability for all the CPE that is part of each PSAP in the County's Enhanced 911 system, as well as for the County's overall Cassidian System.
- Accordingly, the Department now comes before your Honorable Board requesting authority for the County to amend IT-1300, as amended by the First Amendment, the Second Amendment, the Third Amendment, and the Fourth Amendment, ("IT-1300, as amended") in order to, a.) extend the term of IT-1300, as amended, to a new termination date of January 9, 2018, and b.) increase the not-to-exceed amount of IT-1300, as amended, by \$916,717.10, from an amount not-to-exceed \$3,823,060.53 to a new total not-to-exceed amount of \$4,739,777.63, to pay for services to be provided during the extended term (the "Fifth Amendment").
- For the services to be provided during the extended term, the County shall pay Carousel quarterly, at rates not-to-exceed those specified in NYS OGS PT64255.
- Except as specifically described above, all terms and conditions of IT-1300, as amended, shall remain in full force and effect.
- The proposed Fifth Amendment will serve a public purpose by ensuring that the County has the maintenance services necessary to facilitate the proper functioning of its Enhanced 911 system.
- The goal and objective of the proposed Fifth Amendment is to provide for the safety and security of the County's residents by ensuring that the County has the maintenance services necessary to allow its Enhanced 911 system to continue to provide reliable service for residents of Westchester County twenty-four hours a day, seven days a week.

- The goal and objective of the proposed Fifth Amendment is in the best interests of the County in terms of safety and security, as a properly-maintained Enhanced 911 system is necessary to allow the County to continue to reliably operate that critical public safety system.
- The goal and objective of the proposed Fifth Amendment will be tracked and monitored by the staff of the Department of Information Technology.
- The proposed Fifth Amendment is exempt from the County's Procurement Policy pursuant to Section 3(a)(i) thereof, based on the County's use of Carousel's NYS OGS PT64255 as the basis for its procurement.

**ACTION REQUESTED:**

Authority to amend IT-1300, as amended, in order to, a.) extend the term of IT-1300, as amended, by twelve months, to a new termination date of January 9, 2018, and b.) increase the not-to-exceed amount of IT-1300, as amended, by \$916,717.10, from an amount not-to-exceed \$3,823,060.53 to a new total not-to-exceed amount of \$4,739,777.63, to pay for services to be provided during the extended term.

A resolution authorizing the aforementioned Fifth Amendment to IT-1300, as amended, is submitted herewith for your consideration.

JBM/bdm/nn

## RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,  
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to amend an agreement ("IT-1300") with Carousel Industries of North America, Inc. ("Carousel"), pursuant to which Carousel was to provide maintenance for all of the Customer Premise Equipment that is part of each Public Safety Answering Point, as well as for the overall Cassidian System, in the County's Enhanced 911 system, for the period from January 10, 2013 through January 9, 2017, for a total amount not to exceed \$3,823,060.53, payable at rates not-to-exceed those specified in Carousel's New York State Office of General Services Contract Number PT64255 ("NYS OGS PT64255"), in order to, a.) extend the term of IT-1300 by twelve months, to a new termination date of January 9, 2018, and b.) increase the not-to-exceed amount of IT-1300 by \$916,717.10, from an amount not-to-exceed \$3,823,060.53 to a new total not-to-exceed amount of \$4,739,777.63, to pay for services to be provided during the extended term; and be it further

**RESOLVED**, that for the services to be provided during the extended term, the County shall pay Carousel quarterly, at rates not-to-exceed those specified in NYS OGS PT64255; and be it further

**RESOLVED**, that except as specifically amended hereby, all terms and conditions of IT-1300 shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

---

Account to be Charged/Credited:  
 Agreement No. IT-1300

Original Agreement: \$930,912.00  
 First Amendment: \$450,657.00  
 Second Amendment: \$1,025,076.03  
 Third Amendment: \$490,594.00  
 Fourth Amendment: \$925,821.50  
**This Amendment: \$916,717.10**  
 TOTAL: \$4,739,777.63

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2017	101	16	2000	4140		\$916,717.10

Budget Funding Year(s): 2017 Start Date: 01/10/17 End Date: 01/09/18  
 (must match resolution)

Funding Source Tax Dollars \$916,717.10  
 State Aid \_\_\_\_\_  
\$916,717.10 Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 1/11/2018 - LISA M. RYAN, SECRETARY