

ID52830

TO: Board of Acquisition and Contract

FROM: Kathleen O'Connor
Commissioner of Parks, Recreation and Conservation

DATE: September 28, 2016

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with Energy Management of Facilities, Inc. dba EMF for one two (2) year option period, thereby increasing the amount of the agreement by \$59,560.00 and extending the term of the agreement through January 31, 2019. (Contract No. PRC-911)

By Resolution approved on February 6, 2014 (the "February 6th Resolution"), your Honorable Board awarded Contract No. PRC-911 to Energy Management of Facilities, Inc. dba EMF ("EMF"). The February 6th Resolution authorized the County of Westchester (the "County") to enter into Contract No. PRC-911 with EMF, pursuant to which EMF was to provide a service contract for Andover DDC systems for buildings at various Parks, Recreation and Conservation facilities, Westchester County, New York, for the amount of \$89,340.00, for the period from February 1, 2014 through January 31, 2017, ("Contract No. PRC-911" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option, and thereby, a.) increasing the amount of the Agreement by \$59,560.00 from an amount of \$89,340.00 to a new amount of \$148,900.00, and b.) extending the termination date of the Agreement from January 31, 2017 to January 31, 2019.

The objective of this contract is to ensure that the Direct Digital Control System is operating within specified parameters.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning within specified parameters.

This project will provide an energy savings by managing building temperatures and fuel consumption, thus addressing the County Executive's priority areas: Health and the Environment (HE) and Fiscal Responsibility (FR).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

