

**ID52829**

**TO:** Board of Acquisition and Contract

**FROM:** Kathleen O'Connor  
Commissioner of Parks, Recreation and Conservation

**DATE:** September 28, 2016

**SUBJECT:** Authority to exercise the County's option to extend the term of an agreement with American Petroleum Equipment & Construction Co., Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$165,606.66 and extending the term of the agreement through December 31, 2018. (Contract No. PRC-905)

By Resolution approved on January 23, 2014 (the "January 23<sup>rd</sup> Resolution"), your Honorable Board awarded Contract No. PRC-905 to American Petroleum Equipment & Construction Co., Inc. ("American Petroleum"). The January 23<sup>rd</sup> Resolution authorized the County of Westchester (the "County") to enter into Contract No. PRC-905 with American Petroleum, pursuant to which American Petroleum was to provide Maintenance Service for Fuel Systems and Related Equipment, Various Parks, Recreation and Conservation Facilities, Westchester County, New York, for the amount of \$248,410.00, for the period from January 1, 2014 through December 31, 2016, ("Contract No. PRC-905" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option, and thereby, a.) increasing the amount of the Agreement by \$165,606.66 from an amount of \$248,410.00 to a new amount of \$414,016.66, and b.) extending the termination date of the Agreement from December 31, 2016 to December 31, 2018.

All other terms and conditions of the Agreement shall remain unchanged.

The objective of this contract is to maintain the operation of fuel systems at County facilities.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing for safe and code compliant fuel systems, thus addressing the County Executive's priority area: Safety and Security (SS). There are no energy or environmental components associated with this project.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

# RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County is authorized to exercise its two (2) year renewal option for Contract PRC-905 with American Petroleum Equipment & Construction Co., Inc., 63 Orange Avenue, Walden, New York 12586 for Maintenance Service for Fuel Systems and Related Equipment, Various Parks, Recreation and Conservation Facilities, Westchester County, New York, and thereby, a.) increasing the amount of the Agreement by \$165,606.66 from an amount of \$248,410.00 to a new amount of \$414,016.66, and b.) extending the termination date of the Agreement from December 31, 2016 to December 31, 2018; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain unchanged; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$248,410.00
<b>This Amendment</b>	<b><u>\$165,606.66</u></b>
<b>TOTAL</b>	<b>\$414,016.66</b>

Agreement # PRC-905

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	2000	4380		82,803.33	2017
165	42	2000	4380		82,803.33	2018

**Budget Funding Year(s):** 2017-2018      **Start Date:** January 1, 2017      **End Date:** December 31, 2018  
 (must match resolution)

**Funding Source:**      **Tax Dollars**      \_\_\_\_\_ x \_\_\_\_\_

**State Aid**      \_\_\_\_\_

\$165,606.66      **Federal Aid**      \_\_\_\_\_  
 (must match resolution)

**Other**      \_\_\_\_\_