

52768

September 20, 2016

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to enter into a three-year license agreement with Daniel Potignano for the County owned-housing unit at the East Lake Boathouse, Playland Park, Rye, New York from January 1, 2017 through December 31, 2019.

Authority is hereby requested for the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation, to enter into a three-year license agreement with Daniel Potignano, Senior Maintenance Mechanic I (Mechanical) at Playland, in accordance with the formula for the licensing of County residences, for the County-owned residence in the East Lake Boathouse, Playland Park, Rye, New York, from January 1, 2017 through December 31, 2019.

Daniel Potignano is a Playland employee who resides at Playland Park in the County-owned residence at the East Lake Boathouse. The current agreement will expire on December 31, 2016 and the Department desires to enter into agreement with Mr. Potignano from January 1, 2017 through December 31, 2019.

As a privilege of living in this County-owned residence, Daniel Potignano shall pay the following monthly license fees:

<u>Period</u>	<u>Monthly License Fee</u>
January 1, 2017 through December 31, 2017	\$520
January 1, 2018 through December 31, 2018	\$530
January 1, 2019 through December 31, 2019	\$541.

The ultimate goal of these agreements will be for the public good by providing employees in County-owned park facilities to provide a security presence while at the same time providing revenue to the County. The agreement promotes fiscal responsibility as the County will benefit from the revenue from the license agreements. The objective of this agreement is to allow for the continued presence of County employees on park property and will be tracked and monitored by site visits by Department of Parks, Recreation and Conservation staff.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/13/2016 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with Daniel Potignano, for the use of the County-owned residence located at the East Lake Boathouse, Playland Park, 1 Playland Parkway, Rye, New York, for the period of January 1, 2017 through December 31, 2019; and be it further

RESOLVED, as a privilege of living in this County-owned residence, Daniel Potignano shall pay the following license fees:

<u>Period</u>	<u>Monthly License Fee</u>
January 1, 2017 through December 31, 2017	\$520
January 1, 2018 through December 31, 2018	\$530
January 1, 2019 through December 31, 2019	\$541; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/13/2016 - LISA MARIJAN SECRETARY

Original Agreement \$19,092
 First Amendment \$
This Amendment \$
 TOTAL \$19,092

Agreement #

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	5520	9063		6,240	2017
165	42	5520	9063		6,360	2018
165	42	5520	9063		6,492	2019

Budget Funding Year(s) 2017-2019 Start Date 1-1-17 End Date 12-31-19
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$19,092 Federal Aid _____
 (must match resolution) Other Revenue _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/13/2018 LISA MRIJAJ, SECRETARY