

52664

DATE August 26, 2016

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner of Planning

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with VHB Engineering, Surveying and Landscape Architecture, P.C. (“VHB”) pursuant to which VHB will assist the County in completing an Analysis of Impediments to Fair Housing Choice for a term commencing on September 9, 2016 and continuing through December 31, 2017 for an amount not-to-exceed \$50,000, payable at approved hourly rates.

The attached resolution will authorize the County of Westchester (the “County”) to enter into a consultant agreement with VHB Engineering, Surveying and Landscape Architecture, P.C. (“VHB”) pursuant to which VHB will assist the County in completing an Analysis of Impediments to Fair Housing Choice (the “Agreement”). The term of the Agreement will commence on September 9, 2016 and continue through December 31, 2017. In consideration for services to be rendered, the County shall pay VHB at approved hourly rates, plus reasonable and necessary expenses, not to exceed the aggregate sum of \$50,000.

The County has complied with Section 5(b) of the County Procurement Policy. The County solicited written quotations from the following entities to assist the County in conducting the study: Planning/Communications; Stuart Meck, FAICP; Mullin & Lonergan Associates, Inc.; Divney Tung Schwalbe; BFJ Planning; and VHB. Despite these efforts, only VHB was responsive to the County’s request. The County has reviewed the rates proposed by VHB and deems said rates to be reasonable.

The Agreement will serve a public purpose by assisting the County in carrying out its court-ordered obligations regarding the Settlement Agreement.

Accordingly, your Honorable Board’s approval of the attached resolution is most respectfully recommended.

EB/AR/jpg
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to enter into an agreement with VHB Engineering, Surveying and Landscape Architecture, P.C. (“VHB”) pursuant to which VHB will assist the County in completing an Analysis of Impediments to Fair Housing Choice (the “Agreement”) for a term commencing on September 9, 2016 and continuing through December 31, 2017 (the “Agreement”); and be it further

RESOLVED, that in consideration for services to be rendered, the County shall pay VHB at approved hourly rates, plus reasonable and necessary expenses, not to exceed the aggregate sum of \$50,000; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any agreements, documents, grant and accept any and all property rights in connection herewith and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Balance Sheet Account	Trust Account	Dollars
Fund	Dept	Or Unit				
263	K	035J	4420		T035	\$50,000

Budget Funding Year(s) FY 2016 Start Date: September 9, 2016 End Date: December 31, 2017

Funding Source Tax Dollars \$50,000
 State Aid _____
 Federal Aid _____
 Other _____

\$50,000
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/01/2016 - LISA M. PAJ, SECRETARY