



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

52459

DATE: July 22, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$2,121,320 pursuant to HUD’s Continuum of Care Program and utilize those grant funds to enter into Agreements with Caring for the Homeless of Peekskill, Inc., Family Service Society of Yonkers, Inc., Lifting Up Westchester, Inc., The Guidance Center, Inc. and Westhab, Inc. to provide the Turning Point Program which will provide 90 chronically homeless adults and chronically homeless families scattered site permanent housing units as well as supportive services for the period from August 1, 2016 through July 31, 2017.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a Continuum of Care Program grant in the amount of \$2,121,320 (Grant No. NY0988L2T041501) for the term August 1, 2016 through July 31, 2017. The Turning Point Program will provide 82 units for highest-need chronically homeless adults and eight units of scattered site permanent housing and mobile support services to chronically homeless individuals and families. The Westchester County Continuum of Care issued a Request for Proposals for the Westchester County Continuum of Care Permanent Supportive Housing Bonus in September of 2014 and on October 2, 2014. The Westchester County Continuum of Care Partnership for the Homeless voted to rank the eight proposals and awarded contracts to the top five proposers which are now being recommended for the award of contracts. It is requested that the Grant funds be utilized to enter into contracts with the five recommended providers to provide the Turning Point Program as follows: Caring for the Homeless of Peekskill, Inc., Family Service Society of Yonkers, Inc., Lifting Up Westchester, Inc.; The Guidance Center, Inc. and Westhab, Inc. (the “Providers”) The Turning Point Providers will have case managers

to provide needs assessment, home visits, referrals, advocacy, life skills training, service coordination, relapse prevention and crisis intervention.

Authority is therefore, requested to enter into Agreements with Caring for the Homeless of Peekskill, Inc., (“CHOP”) Family Service Society of Yonkers, Inc. (“FSSY”), Lifting Up Westchester, Inc. (“Lifting Up Westchester”), The Guidance Center, Inc. (“Guidance Center”) and Westhab, Inc. (“Westhab”) (collectively the “Providers”) to utilize the Grant funds to provide 82 highest-need chronically homeless adults and eight chronically homeless families scattered site permanent housing units as well as supportive services, a program known as the “Turning Point” pursuant to HUD’s Continuum of Care Program for the period from August 1, 2016 through July 31, 2017 (the “Agreements”). The grant funds will be distributed by agreement as follows:

Caring for the Homeless of Peekskill, Inc.,	\$250,061
Family Service Society of Yonkers, Inc.	\$244,924
Lifting Up Westchester, Inc.	\$516,129
Guidance Center, Inc.	\$520,312
Westhab, Inc.	\$520,505

The County will retain the remaining \$69,389 from the grant for administrative costs.

Matching funds as required by the Grant, will be provided by providers in in kind services, therefore the Agreement will be at no cost to the County.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) and will comply with all of the Grant Terms.

The grant agreement with HUD is not a procurement and therefore the provisions of the Westchester County Procurement Policy do not apply.

Since this is a Renewal Grant, the above-referenced contracts which will be paid for using this grant are not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) and may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a).

The proposed Agreements **shall serve a public purpose** by assisting chronically homeless single individuals and families in obtaining scattered site housing within the County and receiving supportive services.

The **goals and objectives** of the proposed Agreements shall be to provide scattered site housing units and supportive services to 90 chronically homeless individuals and families. The Providers shall provide fiscal oversight in providing services.

The **goals and objectives** of the proposed Grant Agreement and Agreements are **in the County's best interest** regarding **fiscal responsibility** as the Grant Agreement provides the funding for and operation of the aforementioned program that reduces homelessness and dependence on public assistance that not only improves the economic situation of the program participants but of the County as well by reducing the County's public assistance expenditures.

The **goals and objectives** of the proposed Agreements are also **in the County's best interest** regarding **public health and safety** as the Grant Agreement provides the funding for and operation of the aforementioned program that enables the obtaining of housing and supportive services to the chronically homeless that correspondingly improves the program participants' physical and psychological well being and provides a safer and more stable overall environment.

The **performance measurement indicators** for the proposed agreements shall be as follows:

79 % of individuals served shall remain in permanent housing or exit to permanent housing (subsidized or unsubsidized) during the operating year.

83 % of served individuals eighteen or older shall maintain or increase their total income from all sources as of the end of the agreement's term or upon their exit from the program.

The **goals and objectives** of the proposed Agreements **shall be tracked and monitored** by the Provider's submission of progress reports to the County that shall also include the results for the performance measurement indicators as aforementioned.

Accordingly, authority is hereby requested for the County, acting by and through the Department, to enter into the proposed Grant Agreement and Agreements with the Providers as detailed above.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a Continuum of Care Program grant in the amount of \$2,121,320 (Grant No. NY0988L2T041501) for the term August 1, 2016 through July 31, 2017 and to enter into agreements as follows:

Caring for the Homeless of Peekskill, Inc.,	\$250,061
Family Service Society of Yonkers, Inc.	\$244,924
Lifting Up Westchester, Inc.	\$516,129
Guidance Center, Inc.	\$520,312
Westhab, Inc.	\$520,505

(collectively the “Providers”) to utilize the Grant funds to provide 82 highest-need chronically homeless adults and eight chronically homeless families scattered site permanent housing units as well as supportive services, through a program known as the “Turning Point,” pursuant to HUD’s Continuum of Care Program in an amount not to exceed \$2,051,931 for the period from August 1, 2016 through July 31, 2017; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	688R	9852	T688	\$2,121,320
263	22	688R	4380	T688	\$2,051,931

Budget Funding Year(s): 2016 Start Date: 8/01/16 End Date: 7/31/17
(must match resolution)

Funding Source	Tax Dollars:
<u>\$2,121,320</u> (Revenue)	State Aid:
<u>\$2,051,931</u> (expense)	Federal Aid: <u>100%</u>
(must match resolution)	Other: