

52304

TO: Board of Acquisition and Contract
FROM: Thomas J. Lauro, PE
Acting Commissioner of Public Works and Transportation
DATE: June 28, 2016
SUBJECT: Authority to Enter into Agreement #16-915
In the matter of Engineering Services in connection with
Pavement Inspection Data Collection and Analysis, Various Locations,
Westchester County, New York

Consultant: VHB Engineering, Surveying and Landscape Architecture, PC
Agreement Amount: \$37,500.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York. The consultant shall provide the following services associated with this project: (1) Pavement condition data collection; and (2) Pavement data analysis, reporting, meetings, and technical support.

The objective of this project will be to update the County's pavement and asset management services. This work is necessary to ensure that all County roadway features are inspected so that the data can be reported accurately to provide the necessary information for establishing a capital program of roadway rehabilitation projects. This agreement will benefit the public as it will lead to improvements to various County roadways, thereby increasing traffic safety and reducing accident potential, which addresses the County Executive's priority area of Safety and Security.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

On October 8, 2014, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide civil engineering services for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of twelve (12) qualified firms. The list was reviewed by the Professional Selection Board on May 2, 2016, whereby three firms were selected to possibly perform said services.

By Resolution approved June 23, 2016, your Honorable Board authorized the County to negotiate with the firm of VHB Engineering, Surveying and Landscape Architecture, PC, 50 Main Street, Suite 360, White Plains, New York 10606, and a proposal was submitted for engineering services for Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York, for a total fee of \$37,500.00, pursuant to an approved budget.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Acting Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of VHB Engineering, Surveying and Landscape Architecture, PC, 50 Main Street, Suite 360, White Plains, New York 10606, for engineering services for Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York. The consultant shall provide the following services associated with this project: (1) Pavement condition data collection; and (2) Pavement data analysis, reporting, meetings, and technical support; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$37,500.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the consultant, then the consultant shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 16-915

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	101	46	6000	4420-GGDS	N/A	\$ 37,500.00

Budget Funding Year(s): 2016 Start Date: 08/01/16 End Date: 12/31/19
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$37,500.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____