

[52298]

DATE: June 24, 2016

TO: Board of Acquisition and Contract

FROM: Mark S. Herceg, Ph.D., Commissioner
Department of Community Mental Health

John B. McCaffrey, Chief Information Officer
Department of Information Technology

SUBJECT: Authority to amend an agreement with Coordinated Care Services, Inc., pursuant to which it was to provide various services related to the management of State and Federal aid allocated to the County and community providers, by, 1.) extending its term from January 1, 2014 through December 31, 2018 to January 1, 2014 through December 31, 2019, 2.) modifying its budget to reflect the later completion of certain work and the related later commencement of the periods of free and paid technical assistance and maintenance and 3.) listing in further detail exactly what is included as part of the technical assistance and maintenance to be provided.

By a resolution approved on December 18, 2014, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), to enter into an agreement with Coordinated Care Services, Inc. ("CCSI"), pursuant to which CCSI was to provide various services (the "Services") related to the management of State and Federal aid allocated to the County and community providers, which would assess and assure the quality and appropriate availability of services and assist in planning for future needs of community mental health services, alcohol and substance abuse services, and services for people with developmental disabilities, for which the County is responsible, for a term commencing January 1, 2014 and continuing through December 31, 2018 for an amount not-to-exceed \$154,500.00, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The Services were to include:

- 1.) creating a Provider Portal to allow funded community providers to submit data on their services and outcomes directly to the Department, which will increase the Department's capacity to assess and contrast provider performance across multiple performance measures, including cost and client specific outcomes;
- 2.) assisting in the development of appropriate and effective performance measures based on service types to be collected by the Provider Portal;
- 3.) creating an integrated Data Hub that will incorporate readily-available data from multiple data sources to allow comparison with other similar counties statewide and provide

assistance with the management of behavioral health services impacted by health care reform and managed care;

- 4.) developing a reporting system to allow reports to be generated by Department staff to analyze the information in the Provider Portal and the Data Hub; and
- 5.) providing any necessary further refinement, development and production of the Provider Portal and/or Data Hub systems, and provide recurring technical assistance/maintenance services for those systems.

The portion of the Services related to development of the Provider Portal and putting it into production was delayed, such that the timeframe for the remainder of the Services has been affected.

Since the Provider Portal will be completed and put into production by June 30, 2016 rather than June 30, 2015, the free first year of recurring technical assistance and maintenance will start on July 1, 2016 instead of July 1, 2015, and the subsequent two and a half years of paid recurring technical assistance and maintenance will begin on July 1, 2017 and end on December 31, 2019, instead of beginning on July 1, 2016 and ending December 31, 2018.

In addition, during the ongoing discussions with CCSI regarding the Agreement, the Department and CCSI agreed to list in further detail exactly what is included as part of the technical assistance and maintenance to be provided under the Agreement.

Therefore, authority is respectfully requested from your Honorable Board for the County to amend the Agreement by, 1.) extending its term from January 1, 2014 through December 31, 2018 to January 1, 2014 through December 31, 2019, 2.) modifying its budget to reflect the later completion and production of the Provider Portal and the related later commencement of the periods of free and paid technical assistance and maintenance to be provided under the Agreement, and 3.) listing in further detail exactly what is included as part of the technical assistance and maintenance to be provided under the Agreement.

Except as specifically amended hereby, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed amendment will serve a public purpose by ensuring that the County can ultimately receive all of the services for which it contracted under the Agreement.

The goal and objective of the proposed amendment is to ensure that the County can ultimately receive all of the services for which it contracted under the Agreement.

The goal and objective of the proposed amendment is in the best interests of the County in terms of fiscal responsibility, as it is prudent to ensure that the County can ultimately receive all of the services for which it contracted under the Agreement.

The goal and objective of the proposed agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend adoption of the proposed resolution.

MSH/TP/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health and the Chief Information Officer, Department of Information Technology, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), is hereby authorized to amend an agreement with Coordinated Care Services, Inc. ("CCSI"), pursuant to which CCSI was to provide various services (the "Services") related to the management of State and Federal aid allocated to the County and community providers, which would assess and assure the quality and appropriate availability of services and assist in planning for future needs of community mental health services, alcohol and substance abuse services, and services for people with developmental disabilities, for which the County is responsible, for a term commencing January 1, 2014 and continuing through December 31, 2018, for an amount not-to-exceed \$154,500.00, pursuant to an approved budget, (the "Agreement") by, 1.) extending its term from January 1, 2014 through December 31, 2018 to January 1, 2014 through December 31, 2019, 2.) modifying its budget to reflect the later completion and production of the 'Provider Portal' portion of the Services and the related later commencement of the periods of free and paid technical assistance and maintenance to be provided under the Agreement, and 3.) listing in further detail exactly what is included as part of the technical assistance and maintenance to be provided under the Agreement; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute all instruments and to take any and all actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars

Budget Funding Year(s): _____ Start Date: ___1/1/2014___ End Date: ___12/31/2019___
(must match resolution)

Funding Source Tax Dollars: _____
State Aid: _____
Federal Aid: _____
Other: _____

(must match resolution)