



Department of Emergency Services

Memorandum

52186

DATE: June 1, 2016

TO: Board of Acquisition and Contract

FROM: John M. Cullen, Commissioner of Emergency Services

RE: Authority to enter into an agreement with the New York State Technology Enterprise Corporation to, among other things, conduct Field Operations Guide training and perform a study of, and prepare a report on, the County's VCALL and VTAC coverage, for a term commencing upon execution and expiring December 2, 2016, in an amount not-to-exceed \$48,924.72, pursuant to an approved budget.

Authority is requested for the County of Westchester (the "County"), acting by and through the Department of Emergency Services (the "Department"), to enter into an agreement with the New York State Technology Enterprise Corporation ("NYSTEC") to, among other things, conduct Field Operations Guide training and perform a study of, and prepare a report on, the County's VCALL and VTAC coverage (the "Agreement"). In consideration for services to be rendered, the County will pay NYSTEC an amount not-to-exceed Forty-Eight Thousand, Nine Hundred and Twenty-Four and 72/100 (\$48,924.72) Dollars, pursuant to an approved budget. The Agreement will have a term commencing upon execution and expiring December 2, 2016.

As your Honorable Board may recall, on May 8, 2014 your Honorable Board approved a resolution authorizing the County to enter into a grant agreement (the "Grant Agreement") with the New York State Division of Homeland Security and Emergency Services to accept \$5,991,125 in funding under the Round 3 Statewide Interoperable Communications Grant (the "Grant") for the program period December 3, 2013 through December 2, 2014. Thereafter, by resolution approved on December 4, 2014, your Honorable Board authorized the County to amend the Grant Agreement in order to, *inter alia*, extend the term thereof through December 2, 2015. The Grant Agreement term was again extended for an additional year through December 2, 2016 which your Honorable Board authorized by resolution approved on November 24, 2015.

The proposed resolution seeks authorization to engage NYSTEC to carry out the Grant purposes and assist the County with enhancing the region's interoperable communications capabilities. The goals and objectives of the proposed Agreement are to establish common planning and operational protocols and improve emergency responder skills and capabilities. The Department will track and monitor the

goals and objectives of the proposed Agreement in order to evaluate the success of the program's impact on public safety and public health.

The proposed Agreement is exempt from the procedures of the County's Procurement Policy pursuant to Section 3(a)(i) as the agreement is through New York State Office of General Services (NYS OGS Contract Number PN20500).

Approval of the attached resolution by your Honorable Board is respectfully requested.

JMC/tsa
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/30/2016 - LISA MARIJAL SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

RESOLVED, that the County of Westchester (“County”) acting by and through the Department of Emergency Services (the “Department”), is authorized to enter into an agreement with the New York State Technology Enterprise Corporation (“NYSTEC”) (NYS OGS Contract Number PN20500) to, among other things, conduct Field Operations Guide training and perform a study of, and prepare a report on, the County’s VCALL and VTAC coverage; and be it further

RESOLVED, that the agreement shall have a term commencing upon execution and expiring December 2, 2016; and be it further

RESOLVED, that in consideration for services rendered, the County shall pay NYSTEC an amount not-to-exceed Forty-Eight Thousand, Nine Hundred and Twenty-Four and 72/100 (\$48,924.72) Dollars, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Consultant, then the Consultant shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	20	534N	4380	T534	48,924.72

Budget Funding Year(s) 2016 Start Date: upon execution End Date: 12/2/16

Funding Source Tax Dollars _____
 State Aid: \$48,924.72
\$48,924.72 Federal Aid _____
 (must match resolution) Other _____