

**52152**

**DATE:** June 1, 2016

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to:

- a) amend inter-municipal agreements (IMAs) in order to exercise the first of its three (3) options to renew the IMAs with the Town of Eastchester and the City of Yonkers to provide Transportation Services under the Community Services for the Elderly Program, for the program period commencing on April 1, 2016 and continuing through March 31, 2017, in an aggregate amount not-to-exceed \$37,054 in State funding, payable at the agreed upon unit cost, and
  - b) further amend the IMAs to incorporate into the first renewal and all option renewals thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to certain contract provisions applicable to the Program
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By resolution approved on June 4, 2015 (the "June 4<sup>th</sup> Resolution") your Honorable Board authorized the County to enter into inter-municipal agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors") to provide Transportation Services for the elderly under the Community Services for the Elderly Program (the "Program"), for the program period commencing on April 1, 2015 and continuing through March 31, 2016, for a total aggregate amount not-to-exceed \$37,054 in State funding, payable at an agreed upon unit cost, in the individual amounts set forth in Schedule "A" attached to the June 4<sup>th</sup> Resolution with the County having the sole option to renew the IMAs for up to three (3) successive one-year periods subject to the prior approval of your Honorable Board. The June 4<sup>th</sup> Resolution also stipulated that the Municipalities had to contribute a total aggregate amount not-to-exceed \$15,880 in matching funds to the Program in the individual amounts also set forth in Schedule "A" attached to the June 4<sup>th</sup> Resolution. The IMAs were subsequently executed.

The County now seeks the authority of your Honorable Board to amend the IMAs with the Municipalities in order to exercise the first of its three options to renew the IMAs for the period commencing on April 1, 2016 and continuing through March 31, 2017.

The County also seeks authority to further amend the IMAs to incorporate into the first renewal and all option renewals thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to, certain contract provisions applicable to the Program.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

For the previous fiscal year, a total of 10,289 round trips were provided to approximately 331 seniors.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/23/2016 - LISA MRIJAJ, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Senior Programs and Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to amend inter-municipal agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities" also the "Contractors") in order to exercise the first of its three (3) options to renew the IMAs to provide Transportation Services for the elderly under the Community Services for the Elderly ("CSE") Program (the "Program"), for the program period commencing on April 1, 2016 and continuing through March 31, 2017, for a total aggregate amount not-to-exceed \$37,054 in State funding, payable at the agreed upon unit cost, in the individual amounts set forth in the attached Schedule "A"; and be it further

**RESOLVED**, that the Municipalities are required to contribute a total aggregate amount not to exceed \$15,880 in matching funds to the Program, in the individual amounts set forth in the attached Schedule "A"; and be it further

**RESOLVED**, that the County is hereby authorized to further amend the IMAs with the Contractors by adding certain "Standard Assurances", including a revised list of federal and state statutes, regulations, policies and certain contract provisions as mandated by the New York State Office for the Aging ("NYSOFA"); and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Initial Agreement: \$37,054  
 First Amendment: ~~\$37,054~~  
 Total: \$74,108

Account to be	Fund	Dept	Major Program, Program & Phase or Unit Org	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	047R	4380	T-047	\$37,054
Budget Funding Year(s) <u>2016 - 2017</u> (must match resolution) Start Dat <u>4/1/16</u> End Date <u>3/31/17</u> Funding Source Tax Dollars <u>\$ 0</u> State Aid <u>\$37,054</u> <u>\$37,054</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/23/2016 - LISA MARIJA SECRETARY

**SCHEDULE "A"**

**CSE Transportation Services**

<u>MUNICIPALITY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>NOT TO EXCEED MUNICIPALITY MATCH</u>	<u>GROSS</u>
Town of Eastchester	\$18,284	\$7,836	\$26,120
City of Yonkers	<u>\$18,770</u>	<u>\$8,044</u>	<u>\$26,814</u>
<b>TOTAL</b>	<b>\$37,054</b>	<b>\$15,880</b>	<b>\$52,934</b>

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/23/2016, USA MR. J. SAMUEL, SECRETARY