

52150

Date: June 1, 2016

To: The Honorable Board of Acquisition and Contract

From: George N. Longworth
Commissioner-Sheriff
Westchester County Department of Public Safety

Re: Authority the County of Westchester, acting by and through its Department of Public Safety (the County), to amend a “short form” agreement with Kraft Power Corporation for the provision of repair services in connection with the water jets of the County’s Marine Unit vessel, by 1) expanding the scope of services to include replacing both tailpipe assemblies, 2) extending the term of the agreement from March 14, 2016 through May 31, 2016; and 3) increasing the not-to-exceed amount by an additional \$10,080.00.

On or about April 6, 2016, the County of Westchester, acting by and through its Department of Public Safety (the “County”) entered into a “short-form” contract with Kraft Power Corporation (the “Contractor”) to provide repair services in connection with the water jets of the County’s Marine Unit vessel, for the period from March 14, 2016 through April 30, 2016 in an amount not-to-exceed \$16,155.00 (the “Agreement”). The Agreement was subsequently executed.

When the Contractor’s technicians were conducting the contracted repairs, they noticed that the tailpipe assemblies were corroded and needed to be replaced. This requires additional disassembly, removal and replacement. Upon the County’s request, the Contractor provided the County with an amended quote reflecting the additional services and an additional cost of \$10,080.00 for the needed replacement of the tailpipe assemblies.

As your Honorable Board is aware, amendments to short-form contracts which result in increases in the not-to-exceed amount in excess of \$20,000.00 must first be approved by your Honorable Board. Since the not-to-exceed amount of the Agreement will now exceed the threshold of \$20,000, the authority of your Honorable Board is now required.

Accordingly, authority is respectfully requested to amend the Agreement with the Contractor for the provision of repair services in connection with the water jets of the County’s Marine Unit vessel for the period from March 14, 2016 through April 30, 2016 in an amount not-

to-exceed \$16,155.00, by amending the Agreement in order to 1) expand the scope of services to include replacing the tailpipe assemblies 2) extend the term thereof from March 14, 2016 through May 31, 2016; and 3) increase the not-to-exceed amount thereunder by an additional \$10,080.00, from an amount not-to-exceed \$16,155.00 to an amount not-to-exceed \$26,235.00.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

The Agreement will serve a public purpose by providing the necessary repairs services the County's Marine unit. Once the unit is repaired, it can be deployed into service. This will enhance the ability of the Department of Public Safety to fulfill its responsibilities to protect the property and safety of the residents and visitors of Westchester County using the Hudson River.

The goal and objective of this Agreement is to repair the County's Marine unit and restore it to use on the Hudson River.

The goal and objective of this Agreement will be tracked and monitored by the Department of Public Safety staff.

After reasonable investigation it has been determined that the Contractor is the only certified Hamilton Water Jet dealer and service location in our region and no other vendor can perform the above-described services. Therefore, it is proposed that this procurement be classified as a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

GNI/jrc/cs

RESOLUTION

Upon a communication from the Commissioner-Sheriff of the Westchester County Department of Public Safety be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend a “short form” agreement with Kraft Power Corporation (the “Contractor”) provision of repair services in connection with the County’s Marine Unit vessel for the period from March 14, 2016 through April 30, 2016 in an amount not-to-exceed \$16,155.00, by amending the Agreement in order to 1) expand the scope of services to include replacing the tailpipe assemblies 2) extend the term thereof from March 14, 2016 through May 31, 2016; and 3) increase the not-to-exceed amount thereunder by an additional \$10,080.00, from an amount not-to-exceed \$16,155.00 to an amount not-to-exceed \$26,235.00, in order compensate the Contractor for additional services rendered; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that pursuant to Section 9 of the Westchester County Procurement Policy, this procurement is deemed a sole source procurement; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/Credited

2016	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Dollars
	263	38	T473Q	4380	\$26,235.00

Budget Funding Year(s) 2016 Start Date 03-24-2016 End Date 05-31-2016
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$26,235.00 Federal Aid \$26,235.00

(must match resolution)

Other _____