

52146

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: May 31, 2016
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with
VHB Engineering, Surveying and Landscape Architecture, PC, in connection with
Engineering Services for Pavement Inspection Data Collection and Analysis, Various Locations,
Westchester County, New York (#16-915)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York.

The objective of this project will be to update the County's pavement and asset management services. This work is necessary to ensure that all County roadway features are inspected so that the data can be reported accurately to provide the necessary information for establishing a capital program of roadway rehabilitation projects. This agreement will benefit the public as it will lead to improvements to various County roadways, thereby increasing traffic safety and reducing accident potential, which addresses the County Executive's priority area of Safety and Security.

On October 8, 2014, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide civil engineering services for under \$100,000. The Professional Prequalification Board approved a list of twelve (12) qualified firms. As the fee is estimated to be less than \$100,000, on May 2, 2016 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. VHB Engineering, Surveying and Landscape Architecture, PC
50 Main Street, Suite 360
White Plains, New York 10606
2. Petruccelli Engineering
392 Columbus Avenue
Valhalla, New York 10595
3. M. G. McLaren, P.C. d/b/a McLaren Engineering Group
100 Snake Hill Road
West Nyack, New York 10994

After careful consideration, the Professional Selection Board ranked the firm of VHB Engineering, Surveying and Landscape Architecture, PC as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with VHB Engineering, Surveying and Landscape Architecture, PC, 50 Main Street, Suite 360, White Plains, New York 10606, for engineering services for Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York.

JTP/RSD/KR/AS

Agreement No. 16-915

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
101	46	6000	4420-GGDS	N/A	

Budget Funding Year(s): 2016 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$ _____ Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____