

51999

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: May 10, 2016

SUBJECT: Request authority to amend the May 5, 2016 Resolution which authorized the award of Contract No. 15-222 to CTE Incorporated for Janitorial Services at District Office, 100 East First Street, Mount Vernon, New York, in order to reflect the correct number of bids received.

On May 5, 2016, your Honorable Board approved a Resolution which authorized the award of Contract No. 15-222 to CTE Incorporated for Janitorial Services at District Office, 100 East First Street, Mount Vernon, New York in the amount \$331,000.00 for the three (3) year term from June 1, 2016 through May 31, 2019, with one two (2) year renewal at the discretion of the County.

The May 5, 2016 Resolution stated that four (4) bids were received and opened for Contract No. 15-222 on March 9, 2016. It was discovered after the Resolution was approved that due to an administrative error, the bid submitted by Apple Maintenance Services, Inc. in the amount of \$382,062.00 was omitted from the bid result form.

Accordingly, authority is requested of your Honorable Board to amend the May 5, 2016 Resolution to reflect the correct number of bids received and opened on March 9, 2016 for Contract No. 15-222 as five (5) bids. All other terms and conditions of the May 5, 2016 Resolution shall remain in full force and effect and unchanged.

A Resolution to accomplish the foregoing is attached hereto.

JTP/ku

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the Resolution approved on May 5, 2016, which authorized the award of Contract No. 15-222 to CTE Incorporated for Janitorial Services at District Office, 100 East First Street, Mount Vernon, New York in the amount \$331,000.00 for the three (3) year term from June 1, 2016 through May 31, 2019, with one two (2) year renewal at the discretion of the County, is hereby amended in order to reflect the correct number of bids received and opened on March 9, 2016 for Contract No. 15-222 as five (5) bids; and be it further

RESOLVED, that all other terms and conditions of the May 5, 2016 Resolution shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effect the purposes hereof.

Agreement No. 15-222

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
						N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: N/A
(must match resolution)

Funding Source: Tax Dollars N/A
State Aid _____
\$N/A Federal Aid _____
(must match resolution) Other _____